



JOB DESCRIPTION

Position: Sunberry Grower Substrate Coordinator
Department: Sunberry
Reports To: VP of Operations

Approved By: HR
Approved Date: 04/05/2018
Classification: Exempt

Summary:

The Sunberry Grower Substrate Coordinator is responsible for overseeing the planning, growing and harvesting of the strawberry substrate division. The main focus of this position is to improve production practices, overseeing substrate nutrition while maintaining high sanitation protocols within workforce.

Essential Duties and Responsibilities:

The following reflects management's definition of essential functions for this job but does not restrict the tasks that may be assigned. Management may assign or reassign duties and responsibilities to this job at any time due to reasonable accommodation or other reasons.

- Develop and lead substrate production team
- Oversee irrigation, fertility, production and other growing and harvesting operations
- Oversee plant health inspections and pest/disease management
- Oversee facilities and coordinates appropriate maintenance and repairs with appropriate parties
- Determines number of workers needed to perform required work, and schedules activities
- Support regulatory compliance throughout the company
- Follows company policies and practices while representing Sunberry Growers in an ethical and business-like manner in all interactions with employees, governmental agencies, etc.

Knowledge, Skills and Abilities:

- Possess knowledge of substrate growing practices
- Demonstrates strong organizational skills.
- Exhibits ability to read and interpret production reports
- Works well with others
- Demonstrates excellent leadership skills
- Manages time efficiently
- Communicates clearly and effectively
- Demonstrates professional and polite demeanor

Certificates, Licenses, Registrations:

Valid current California driver license

Education and Experience

AA or BA degree required