**Graduate Seminar Evaluation Form**

**School of Plant Sciences, Fall 2024**

Your name: Speaker:

This form is intended to provide constructive feedback to help student speakers to improve their seminar presentation skills. Rating scale: 1 = Poor, 2 = Fair, 3 = Good, 4 = Very Good, 5 = Excellent.

1. **Presentation Style:** (Rate the following elements of the speaker’s delivery style)

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Rating (1-5)** | **Criteria** | **Rating (1-5)** |
| Professional appearance |  | Mannerisms and movement |  |
| Eye contact |  | Enthusiasm |  |
| Clarity and Understandability |  | Confidence |  |

**Comments**: What worked well? What specific aspects could be improved?

1. **Content Quality:** (Rate the organization, depth, clarity, and takeaways of speaker’s content)

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Rating (1-5)** | **Criteria** | **Rating (1-5)** |
| Organization and clarity |  | Relevance to audience |  |
| Depth of Research |  | Transition and flow |  |
| Background introduction |  | Informative and key takeaways |  |

**Comments**: How effective was the presentation in delivering key ideas? Was any part confusing or overly complex? What specific suggestions do you suggest to improve clarity or impact?

1. **Audience Engagement/Interaction:** (Rate speaker’s engagement level and use of visual aids)

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Rating (1-5)** | **Criteria** | **Rating (1-5)** |
| Pace of delivery |  | Audience engagement |  |
| Use of graphics/animation |  | Interaction with audience |  |
| Slide readability |  | Questions and answers |  |

Comments: How well did the speaker engage the audience? Were slide layout and visual aids helpful?

1. **Overall Rating and Key Takeaways:** (Rate the combined effectiveness of style, content, and engagement. Select the rating that best reflects your overall impression.)

**Overall rating:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Poor | Acceptable | Good | Very Good | Excellent |

a). What is your main takeaway from the seminar?

b). What was the most memorable part of the presentation?