

FALL 2017

"Preparing for Faculty Job Applications" Series

Dates: September 12, 19, 26, and October 3
Location: Science-Engineering Library, Room 311
Time: 12 PM to 1 PM

This workshop and discussion series will share strategies for creating key components of a strong faculty job application. Attendees are encouraged to bring their lunch, and a laptop or notebook for taking notes.

Register for one or more sessions at:

https://uarizona.co1.qualtrics.com/jfe/form/SV_bEoNGWaCyM6lRpP

SEPT. 12: Developing your Teaching Statement

In this workshop, participants will discuss strategies for developing and refining your Teaching Statement as part of your letter of interest or as a separate Teaching Philosophy. As colleges and universities are increasingly requesting evidence of teaching effectiveness as part of these applications, participants will also discuss what evidence is appropriate to include, how to compile Teacher Course Evaluations or other student ratings as part of a job application, and how to include evidence when you are not teaching your own course. Regardless of the type of institution, this workshop applies to anyone pursuing a college faculty position that will include teaching responsibilities.

SEPT. 19: Writing Diversity Statements

With growing awareness of diversity and accessibility issues, more and more educational institutions ask for explicit statements by their instructors about their diversity-responsive beliefs and practices. In the light of the AACU inclusive excellence initiative, this workshop will focus on promoting and expressing inclusive and diversity-responsive teaching, research, and service. The workshop will include a brief introduction to "inclusive excellence," prompts to develop content for your diversity statement, a discussion of writing strategies, and, if time permits, peer feedback on your outline or draft. This workshop applies to anyone pursuing a college faculty position that will include teaching responsibilities.

SEPT. 26: Developing Application-ready Course Materials

More and more colleges and universities, particularly those with more teaching emphasis, request a sample course syllabus or materials as part of their applications for faculty positions. In this workshop, participants will discuss ways to refine an existing or develop a new course syllabus or other course materials, such as exams or assignments, for a particular job position. Participants are encouraged to bring a sample syllabus, other course materials, and a job listing to discuss and share.

OCT. 3: Strategies for Presenting Your Teaching Portfolio Online

Building and maintaining a professional online presence is becoming a necessity for an academic career. Part of an academic identity is a cohesive and comprehensive teaching portfolio, which often includes a teaching philosophy statement, representative sample of instructional materials, and evidence of teaching effectiveness. In this workshop, we will discuss the purpose and characteristics of an effective teaching portfolio, strategies for an engaging portfolio design, and share examples of online portfolios. This workshop applies to anyone pursuing a college faculty position that will include teaching responsibilities, particularly those pursuing positions at teaching-emphasis institutions.

Facilitated by the Office of Instruction and Assessment
Sponsored by the Graduate & Professional Student Council, the Graduate Center, and Postdoctoral Affairs