

CALES Policy, Professors of Practice Performing Research

Summary: CALES Professors of Practice do not write grant proposals or conduct research as part of their academic appointment except when these activities relate directly to the scholarship of effective instruction. Specific guidance is provided in this policy.

A POP contract is for teaching and teaching-related duties. These duties are clearly defined in the College of Agriculture, Life and Environmental Sciences POP [Appointment and Promotion Guidelines](#), and in the Office of Instruction and Assessment (now the University Center for Assessment, Teaching and Technology) [Professor of Practice Promotion Criteria document](#).

Duties include:

- Preparation and delivery of course content and classroom materials;
- Instruction and mentoring of students;
- Ongoing professional development to improve effectiveness of teaching, which may include research directly related to innovations in teaching and teaching assessment;
- Service at the departmental, college, university levels;
- Service at the regional, national, or global levels, which may include participation in professional associations within the discipline.
- POPs are permitted to supervise graduate students and serve on graduate-level committees with the approval of the Graduate College and their unit head. Supervision of graduate students is a voluntary activity and is not required.

POPs do not write grant proposals or conduct research as part of their academic appointment except when these activities relate directly to the scholarship of effective instruction. Traditional scientific research activity not related to innovations in teaching or assessment will not be part of the POP faculty member's annual performance review nor will it be evaluated as part of the promotion process within the POP track. Research effort cannot replace instructional effort in a PoP contract.

POPs on academic appointments can conduct research during the summer months under the following guidance:

- Research can be either compensated or voluntary;
- PoPs who seek to submit research proposals should have previously completed RII and CALES Research Administration Workshop training.
- If research requires laboratory infrastructure, PoPs need to make arrangements for access to such infrastructure prior to notifying Grants and Contracts Administrator of intent to submit.
- For mentorship of graduate students, the PoP must be part of the graduate faculty. This is accomplished by the department head.
- Research is conducted with the approval of their Unit Head. This approval should include reference to requisite infrastructure and should be sent to the Grants and Contracts Manager upon notification of intent to submit a research grant proposal (15-20 days prior to deadline).
- PoPs can serve as principal investigators on research grants submitted for extramural funding if they have tenure track faculty members as Co-PIs.