

**School of Plant Sciences  
Supplemental Compensation Other**

**Name:**

**EmpID:**

<b>Dates: 05/15/2023 – 08/20/2023</b>	<b>Max # hours Available</b>	<b># Hours Requested</b>	<b>Account #</b>
<b>Pay Period: 05/15 – 05/28</b>			
Week 1: May 15 – May 21	0 hours		
Week 2: May 22- May 28	40 hours (M-F)		
<b>Pay Period: 05/29-06/11</b>			
Week 1: May 29- June 04	32 hours (T, W, Th, F)		
Week 2: June 5 – June 11	40 hours (MF)		
<b>Pay Period: 06/12 – 06/25</b>			
Week 1: June 12- June 18	40 hours (M-F)		
Week 2: June 19- June 25	32 hours (T, W, Th, F)		
<b>Pay Period: 06/26-07/09</b>			
Week 1: June 26- July 02	40 hours (M-F)		
Week 2: July 03 – July 09	32 hours (M, W, Th, F)		
<b>Pay Period: 07/10-07/23</b>			
Week 1: July 10 – July 16	40 hours (M-F)		
Week 2: July 17 – July 23	40 hours (M-F)		
<b>Pay Period: 07/24-08/06</b>			
Week 1: July 24 – July 30	40 hours (M-F)		
Week 2: July 31 – August 06	40 hours (M-F)		
<b>Pay Period 08/07-08/20</b>			
Week 1: Aug 7 – Aug 13	40 hours (M-F)		
Week 2: Aug 14 – Aug 20	0 hours		

Total Hours:

**Description of work:**

Hours & Earnings Guideline	FISCAL	ACADEMIC
Authorized Hours Per Year	176	456
NIH Salary Cap	N/A	456 with hourly rate of \$116.28 without departmental match
NSF 2/9 of Academic Annual Salary	N/A	310 of the 456 (456 with NSF approved budget)
Authorized Earnings Per Year	1/12 of annualized salary	1/3 of annualized salary
Supp Comp Hourly Rate Formula	Annualized salary / 2080	Annualized salary * .000731
Maximum Hours Per Pay Period	N/A	N/A

- Foreign Nationals: Immigration status may affect supplemental compensation eligibility. Direct visa related questions and requests to the [International Faculty & Scholars](#) office at [uaifs@arizona.edu](mailto:uaifs@arizona.edu).
- Submit all Supplemental Compensation requests in UAccess Employee, Manager Self-Service.
- If you have questions, please contact [Workforce Systems](#) at [workforcesystems@arizona.edu](mailto:workforcesystems@arizona.edu).

**NOTE:** Faculty salaries paid on federal award must be in compliance with federal regulations. OMB Uniform Guidance (2 CFR 200) doesn't normally allow supplemental compensation during the academic or fiscal appointments. Exceptions must be specifically provided for in the agreement or approved in writing by the sponsoring agency. Please contact [Sponsored Projects Services](#) at [sponsor@email.arizona.edu](mailto:sponsor@email.arizona.edu) for questions regarding payments on federal awards.

Once complete, please email this form to Lizeth Enriquez, HR Generalist II, at [lizenriquez@arizona.edu](mailto:lizenriquez@arizona.edu).