



OFFICE OF GENERAL EDUCATION
Administration Building 4TH & 5th Floor
PO Box 210066
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Ofc: (520) 621-1856

TO: Michael E Staten, College of Agric and Life Sci
FROM: Susan Miller-Cochran, Executive Director, Office of General Education (OGE)
DATE: October 7, 2022
RE: Fall 2022 General Education Modification Proposals:
Transferring to UAccess Course Management System

Following is an important request related to General Education (GE) course modification proposals submitted before February 2022. The Office of Curricular Affairs (CA) has requested that any remaining GenEd course modifications that have not completed UWGEC vote by SEP 1, 2022 be entered in the UAccess Course Management system. This request represents an effort to streamline the review and catalog entry process for CA and includes:

1. Courses approved by UWGEC after SEP 1 and;
2. Courses currently under UWGEC active review.

Click here to access College List: <https://arizona.box.com/s/a2gwgzmbdsdv3vrmf6wc6aymyh2pnyel0>.

Please share this list with the applicable department heads and their designated *UAccess Course Management Requestor(s)* (CMR's). Most CMR's are well-versed in the course management system; however, the general education (GE) section fields/tabs are completely revised. Therefore, a GenEd **Business Processing Guide (BPG)** will be shared with CMR's, and the OGE administrative team will offer several in person and Zoom training opportunities. Information regarding this request and the system entry process will be sent to CMR's this week.

Proposal Status Definitions

STATUS	DESCRIPTION	REVISIONS RETURNED BY:	ENTRY DEADLINE UAccess Course Management System
Active Review (N=41)	Proposal is in any stage of review and pending UWGEC vote	If applicable (see dates below)	NOV 15
UWGEC Approved Requires CA Review (N=30)	Proposal received UWGEC Approved <u>after</u> SEP 1, 2022. Final review by CA is required.	NA	NOV 15
Per CA requirements, updated syllabi are required for proposal system entry. No new proposal form needed (if submitted by NOV 15 th . Current proposals on file will be shared with department CMR.			



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Course proposals in one of the statuses below are pending revisions and review is inactive. UWGEC Review resumes upon receipt of revisions. <i>Majority of revision requests under these statuses were issued 3+ months ago.</i>			
STATUS	DESCRIPTION	REVISIONS RETURNED BY	ENTRY DEADLINE UAccess Course Management System
Post Vote Revision Requested (N=6)	Course received UWGEC vote "Conditional Approval with Required Revisions".	NOV 1, 2022	NOV 15
Pre-Vote Revisions Requested (N=35)	UWGEC Sub-Group requested pre-vote revisions	AFTER NOV 1	Resubmit under new call (<u>new proposal materials & syllabus</u>). Considered for 2024 offering.

To date, 278 courses (Spring/Fall 2022) are officially approved for the new GenEd and do not require entry into UAccess. Officially approved courses are excluded from this request. [You can view the officially approved list here](#). Filter by college and status "catalog entry complete".

Should you have questions regarding this request, I will be available to answer questions during the **Tuesday, October 25th College Academic Administrators Council (CAAC) meeting**. If you are unable to attend the meeting or do not have a CAAC representative, please send questions to Mónica De Soto Vega, Sr. Manager for GE Planning at movega@arizona.edu.

Please note this request is separate from the *2023 New Call for GenEd Proposals*. However, I am planning to share a draft of the new call at the 10/25/22 CAAC meeting.

Sincerely,

Susan Miller-Cochran

Executive Director of General Education

Professor of Rhetoric, Composition, and the Teaching of English (RCTE)

Professor of Second Language Acquisition and Teaching (SLAT)

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Pronouns: she/her/hers

