

Supplemental Compensation Winter 2021

Appointed Personnel Only

Name:

EmpID:

Dates:	Max # hours Available	# Hours Requested	Account #
Pay Period: 12/13/2021 – 12/26/2021			
Week 1: December 13 – December 19	0 hours		
Week 2: December 20 – December 26	24 hours (M, T, W)		
Pay Period: 12/27/2021 – 1/09/2022			
Week 1: December 27 – January 2	32 hours (M, T, W, Th)		
Week 2: January 3 – January 9	40 hours (M-F)		
Pay Period: 1/10/2022 – 1/23/2022			
Week 1: January 10 – January 16	16 hours (M, T)		
Week 2: January 17 – January 23	0 hours		

Total Hours: (maximum 112)

Description of work:

Guidelines & Criteria for Appointed Personnel:

	Fiscal	Academic
Authorized Hours Per Year	176	464
NIH Salary Cap	N/A	464 with hourly rate of \$106.54 without department match
NSF 2/9 of Academic Annual Salary	N/A	310 of the 464 (464 with NSF approved budget)
Authorized Earnings Per Year	1/12 of annualized salary	1/3 of annualized salary
Supplemental Compensation Hourly Rate Formula	Annualized Salary / 2088	Annualized salary * .00072
Maximum Hours Per Pay Period	N/A	N/A

Note: Faculty salaries paid on federal award must be in compliance with federal regulations. OMB Uniform Guidance (2 CFR 200) doesn't normally allow supplemental compensation during the academic or fiscal appointments. Exceptions must be specifically provided for in the agreement or approved in writing by the sponsoring agency.

Reminder: Any hours taken for Winter will need to be deducted from 464 total hours for the year. Less hours can be taken over the summer sup comp period.

Once complete, please email this form to Erin Korte, HR Representative, at

erinkorte@email.arizona.edu **by Friday, December 3rd.**