

Supplemental Compensation Winter 2019 Appointed Personnel

Name:

EmpID:

Dates:	Max # hours Available	# Hours Requested	Account #
Pay Period: 12/16/2019 – 12/27/2019			
Week 1: December 16 – December 20	0 hours		
Week 2: December 23 – December 27	24 hours (M, Th, F)		
Pay Period: 12/30/2019 – 1/12/2020			
Week 1: December 30 – January 3	32 hours (M, T, Th, F)		
Week 2: January 6 – January 10	40 hours (M-F)		
Pay Period: 1/13/2020 – 1/26/2020			
Week 1: January 13 – January 17	16 hours (M, T)		
Week 2: January 20 – January 24	0 hours		

Total Hours: (maximum 112)

Description of work:

Guidelines & Criteria for Appointed Personnel:

	Fiscal	Academic
Authorized Hours Per Year	176	464
NIH Salary Cap	N/A	464 with hourly rate of \$103.84 without department match
NSF 2/9 of Academic Annual Salary	N/A	310 of the 464 (464 with NSF approved budget)
Authorized Earnings Per Year	1/12 of annualized salary	1/3 of annualized salary
Supplemental Compensation Hourly Rate Formula	Annualized Salary / 2096	Annualized salary * .00072
Maximum Hours Per Pay Period	N/A	N/A

Note: Faculty salaries paid on federal award must be in compliance with federal regulations. OMB Uniform Guidance (2 CFR 200) doesn't normally allow supplemental compensation during the academic or fiscal appointments. Exceptions must be specifically provided for in the agreement or approved in writing by the sponsoring agency.

Once complete, please email this form to Erin Korte, HR Representative, at

erinkorte@email.arizona.edu **by Wednesday, December 11th.**