

Supplemental Compensation Summer 2019
Appointed Personnel

Name:

EmpID:

Pay Period End Date	Pay Period (start/end) Dates	Max # Hours Available	Account #(s) and # of Hours
06/02/2019	May 20 – June 2 (Mon. 5/27 – Memorial Day/unpaid)	72	
6/16/2019	June 3 – 16	80	
6/30/2019	June 17 - June 30	80	
7/14/2019	July 1 – 14 (Wed. 7/4 – Independence Day/ unpaid)	72	
7/28/2019	July 15 – 28	80	
8/11/2019	July 29 – August 11	80	

Total Hours:

Description of work:

GUIDELINES & CRITERIA FOR APPOINTED PERSONNEL

Hours & Earnings Guideline	FISCAL	ACADEMIC
Authorized Hours Per Year	176	464
NIH Salary Cap	N/A	464 with hourly rate of \$102.38 without departmental match
NSF 2/9 of Academic Annual Salary	N/A	310 of the 464 (464 with NSF approved budget)
Authorized Earnings Per Year	1/12 of annualized salary	1/3 of annualized salary
Supp Comp Hourly Rate Formula	Annualized salary / 2080	Annualized salary * .00072
Maximum Hours Per Pay Period	N/A	N/A

Note: Faculty salaries paid on federal award must be in compliance with federal regulations. OMB Uniform Guidance (2 CFR 200) doesn't normally allow supplemental compensation during the academic or fiscal appointments. Exceptions must be specifically provided for in the agreement or approved in writing by the sponsoring agency.

Once complete, please email this form to Erin Korte, HR Representative at
erinkorte@email.arizona.edu **by Friday, May 3rd.**