

## 2011-2012 Provost's Author Support Application

Date:

Employee Identification Number:

First Name:

Last Name:

Department

Dept. Head:

Campus Address:

PO Box:

Email Address:

Phone Number:

Title of Manuscript/Work:

Publisher:

Amount of Allocation Requested:

To complete the application the following information is required:

- A brief description of nature and purpose of a book or creative work (if applicable, include review[s])
- Include: allocation being requested along with a statement from the publisher confirming acceptance and presenting subvention or special charge, an itemization and explanation on exactly what your request is for, proof of expenditures, and statement to indicate if you have received a royalty advance for this book or creative work.
- Current curriculum vitae
- Letter of support from Department Head