

Agricultural Experiment Station, Univ of Arizona

ACCOMPLISHMENTS REPORT AD-421

For assistance, please contact Alma Rosa Enciso
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Your research report is entered into the CRIS (Current Research Information System) database where it is available to fellow research scientists and administrators on a nationwide basis, and to the public worldwide in the CRIS searchable database (<http://cris.csrees.usda.gov/menu.html>).

Display the CRIS Forms Assistance homepage located at: <http://cwf.uvm.edu/cris/>


*You can bookmark this page if you wish, but **no subsequent pages** should be bookmarked.*

Select **Accomplishments Report AD-421**

Click on your state, and then select: **Agricultural Experiment Station, Univ of Arizona**
Enter " cactus " as the password and then **Proceed**.

Enter your name to display the list of projects that require reports from you as the principal investigator.

NOTE: grants that started on or after 10/01/2005 are displayed in a separate list shaded in purple -- these require a report based on the anniversary of the project start date -- the due date for each is shown separately.

Select a project by clicking on the  icon. The reporting form will be displayed with blue underlined links to additional information about each field to be entered.

Enter the following information:

Choose the appropriate report, either:

- **Annual Report:** If the termination date has not passed and the project was active during the current reporting year
- **Final Report:** Only if the termination date has passed and the project will **not** be extended beyond the date shown

Outputs:

Report outputs completed during the reporting period that contribute to the goals and objectives of the project (*do not include publications here, they are to be reported separately in the block below*). Do not include findings or conclusions that have been reached; these are to be reported separately as changes in knowledge in the outcomes section. Include a description of how the results have been disseminated to communities of interest or how the product is being shared. If this is a final report, give a brief summary of the most significant outputs and dissemination activities for the entire life of the project.

Outcomes / Impacts:

Describe how findings, results, techniques, or other products that were developed or extended from the project generated or contributed to an outcome/impact. Describe the results of the project evaluation. Indicate how resources and activities helped to produce project outputs and achieve project outcomes and impacts.

The *Outputs* and *Outcomes/Impacts* narratives are required and each limited to 3200 characters (spaces are counted too), Only keyboard characters are allowed. Do not use degree symbols, math symbols, Greek letters, italics, boldface, super- or sub-scripts, or underlines. Please substitute suitable words and alternate characters. Consider entering and spell-checking the text in your favorite wordprocessor (then paste it into the Web form), but **do NOT** include tabs or indents nor any other text formatting or graphic characters.

Publications:

Publications that relate to your CRIS projects should be included. List significant publications issued during the reporting period. On a final report, only include publications not previously submitted on an annual report. There is no limit to the number of publications.

Example:

Wu, J., Ullrich, R.C. and Novotny, C.P. 2006. Regions in the Z5 mating gene of *Schizophyllum commune* involved in Y-Z binding and recognition. *Mol. Gen. Genet.* 252:739-745.

CHECK and SAVE Screen 1

View the displayed information carefully. Corrections or additional edits can be made by using the **BACK** button on your browser toolbar. After each edit, **CHECK and SAVE** again.

Go to Screen 2

Participants

Provide information about individuals who worked on the project. If applicable, provide information about partner organizations, collaborators,

and contacts. Also describe opportunities for training or professional development that were provided by the project.

Target Audiences

Provide information on target audiences for efforts designed to cause a change in knowledge, actions, or conditions.

Project Modifications

Describe major changes in approach and reason(s) for these major changes. If applicable, provide special and/or additional reporting requirements specified in the award Terms and Conditions.

CHECK and SAVE Screen 2

View the displayed information carefully. Corrections or additional edits can be made by using the **BACK** button on your browser toolbar. After each edit, **CHECK and SAVE** again.

When the information is correct and complete, **Confirm Report**. You should see a *Confirmation Screen* displaying all your entered text.

When you are completely finished with the report and do not need to edit it further, select the **Report Complete** button. Once you select this button, you will not be able to edit the report again, and it will then be submitted to CRIS for you. You **MUST** "press" this button to indicate when the report is complete. **Your report cannot be submitted to CRIS until you mark it complete.**

You may want to print a final copy to keep for your records and / or submit for review using the button provided.

If you have more than one project, use the **Return to Select Project** button in order to select another project and follow the same steps as outlined previously.

ALL INFORMATION SHOULD BE ENTERED BY

March 1, 2011