

August 31, 2010

MEMO TO: Deans and Academic Unit Heads

FROM: Thomas P. Miller, Associate Provost for Faculty Affairs

RE: Sabbatical Leave Requests for Academic Year 2011-2012

This memorandum will initiate the sabbatical leave application process for sabbaticals to be taken in academic year 2011-2012. A copy of instructions and relevant forms are available at the Associate Provost for Faculty Affairs website:
http://facultyaffairs.arizona.edu/sabbatical_leave

Relevant University Handbook for Appointed Personnel (UHAP 8.03.02, Sabbatical Leave) policies may be found at: <http://uhap.web.arizona.edu/chap8.html#8.03.02>

Sabbatical proposals and post sabbatical reports are to be reviewed at the college level. A list of all approved sabbatical leaves, including any changes that occurred in the 2010-2011 schedules and are being rolled over to 2011-2012, should be forwarded from the college or academic unit to my office by January 3, 2011.

TPM/am

