PCARD PURCHASE AUTHORIZATION FORM

Provide One Form Per PCARD CHARGE/RECEIPT

It is a UA Policy that all Original (Non-Electronic) Recei	pts are submitt	ed to the SP	LS Busines	s Office to	be filed for ret	ention period
RCH/Cardholder: Leslie Bonilla		Purchase D	ate: 08/	19/2023		
Card User Same	SPLS Business Office Phone Number: 520-621-1977					
PCARD Last 4 Digits:5577 EDOC #: Vendor Name and Contact Information: Office Depot	SECTIONS HIG	GHLIGHED G	REY ARE N	IOT REQUI	RED	
Detailed Business Purpose:						
Supplies for work done in SPLS office						
Item Description		Amount	Taxable	Account	Object Code	Project Code
Various office supplies, see itemized receipt for detail		124.51		1212121		
	Cubtotol					
	Subtotal	124.51				
	Shipping Tip < 20%					
	Sales Tax	10.83				
	Total	135.34				

PCard Plus				
Meeting/Event Date:				
Meeting /Event Title:				
Provide copy agenda/program if appli	icable.			
Name of Attendees	Affiliation to the UA			

Travel	
Travel Authorization number:	
Non-Employee Residency Status:	
Business Purpose for any Upgrades:	

If additional room is needed for any information, please attach on separate sheet

Approver Signature:

Reconciler Signature:



Office DEPOT

2722-3-3038-1012821-22.6.2 SALE 869832 MRKR,EXPO2,4PK 14.99SS Instant Savings -5.00 9.9955 You Pay 526696 MARKER, FN, 8PK, 14,99SS Instant Savings -5.00
 You Pay
 9.99SS

 656408 TOTE, FILE, XLRG
 23.99

 Coupon - 95412957
 -4.80
Coupon - 95412957 -4.80 You Pay 19.19SS 2028745 BIC BU3 Ball P 10.99SS -2.50 Instant Savings You Pay 8.4955 1222956 A-Z Poly Card 2 @ 7.99 15.98 Coupon - 95412957 -3.20 You Pay 12.78SS 203349 MKR,SHARP,FN,D 13.49SS Instant Savings -3.00 You Pay 10.49SS
 You Pay
 10.49SS

 746292
 BOX,3X5,MARB,W
 12.99

 Coupon - 95412957
 -2.60

 You Pay
 10.2000
Coupon - 9541200. You Pay 10.39SS 401331 PAPER, LASER, HM 26.99 95412957 -5.39 Coupon - 95412957 You Pay 21.60SS 572398 REWARDS ENROLL 0.01
 S72398
 REWARDS ENROLL
 0.01

 Promotion
 -0.01

 You Pay
 0.00SS

 401331
 PAPER,LASER,HM
 26.99

 Coupon - 95412957
 -5.40

 You Pay
 21.59SS
You Pay Rewards Back Coupon – 18206980 Rewards Back Coupon – 75712434 Coupon Number - 95412957 124.51 Subtotal: Local Transaction Privilege and Use Tax 10.83 Total: 135.34 Visa 5577: 135.34 AUTH CODE 028115 TDS Chip Read AID A000000031010 VISA CREDIT TVR 8000008000 CVS No Signature Required water resources research cen 58*****372 Total Savings: \$36.90 WE WANT TO HEAR FROM YOU!

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com and enter the survey code below: 169S MCD8 7CEM