

ALVSCE Golf Cart General Procedures and Safety

- Unit leaders are expected to remove cart privileges for those drivers who violate guidelines or otherwise put themselves or others in danger.
- Drivers must be at least 18-years old and have a minimum of 2-years of licensed driving experience and possess a valid driver's license.
- Completion of **BOTH** UA's defensive driving course and UA's utility cart training class are required prior to allowance of hand's on training.
- Completion of hand's on training, and documentation of hand's on training, are required for each utility cart an employee will be driving.
- Each unit should designate 1 or 2 people who are authorized to train other operators for the carts that they manage and maintain.
- Drivers must re-certify for each of the above trainings every 4 years.
- Driver and **ALL** passengers must wear seatbelts. Drivers may only carry as many passengers as they have seatbelts for. Unit owners must install seatbelts if currently absent.
- Drivers must perform a pre-trip safety inspection prior to operating the vehicleⁱ.
- Carts are not allowed on major high traffic roadways such as Speedway, Campbell, 6th Street, and Euclid. In addition, there are several areas on campus where utility carts are prohibited from both driving on and parking. Drivers must be aware of these areasⁱⁱ.
- Drivers may not talk or text on cell phones, listen to music, or eat or drink while operating the vehicle.
- Utility carts are subject to the same rules as other motor vehicles and must always obey traffic control signs.
- An annual safety inspection must be performed by University Motor Pool mechanics or an authorized delegate on all licensed vehicles (including utility carts), as found in [Appendix A](#) of the Fleet Safety Policy.

Resources and Additional Information:

Defensive Driving Training: <https://risk.arizona.edu/training/defensive-driving>

PDF Instructions for registering for defensive driving training:

https://risk.arizona.edu/sites/default/files/registering_for_defensive_driving_class_tutorial.pdf

YouTube tutorial for registering for defensive driving training:

<https://www.youtube.com/watch?v=qQh788lb608&feature=youtu.be>

Hands-on training documentation form: http://risk.arizona.edu/sites/risk/files/hands-on_utility_cart_training.pdf

ⁱ Checklist includes: seats and seatbelts, license plate, UA service vehicle number, unsafe driving sticker, tire pressure, horn, brakes, lights and signals.

ⁱⁱ UA Utility Cart Map: https://risk.arizona.edu/sites/risk/files/ua_cart_map_tucson_campus.pdf