

Section 9: Peer Observation of Teaching for Promotion and Tenure Review - In Person Classes

Peer Observation of Teaching is coordinated by the candidate's Department Head/Director. They will identify an observer of the appropriate rank and title and request an observation in the Spring or Fall semester of the submission of the packet. The Department Head will pass on relevant information and class materials to the observer. The observer will use this template to complete their review and submit it to the Department Head/Director by the date set in order to include it in the review by the Departmental Review Committee.

Name of Observer:

Title and Rank of Observer:

Department:

College:

Name of Candidate Under Review:

Title and Rank of Candidate:

Department:

College:

Class Observation Details

Title of Class:

Class Catalog Number:

Brief Description of Class:

Class Enrollment:

Number of Students in Attendance on Day of Observation:

Day of Observation (s):

Type of Class:

Lecture

Laboratory

Live On-line

Collaborative Classroom

Clinical

Studio

Seminar/Discussion

Materials Reviewed for this Observation:

Syllabus

Handouts

Worksheets

Lecture Slides

Student Projects

Other:

Please return this form to the Department Head upon completion.

This form includes review criteria in four key areas: ***Instruction, Assessment, Learning, and Student Instructor Interactions***. These items are based on best practices for promoting student learning. We recommend that reviewers cite specific evidence for all the criteria.

Categories and Criteria	Evidence	Comments
Instruction		
Provided opportunities for students to apply content (e.g., problems, case studies, practice)		
Assigned small-group tasks that were related to the lesson's learning outcomes.		
Assessment		
Asked questions that required varying levels of thinking (e.g., recall, analysis, synthesis)		
Asked students to generate their own explanations and explain their thinking.		
Learning		
Explicitly shared the learning outcomes of the class session or the current unit.		
Used materials and examples that reflect diverse experiences and/or views.		
Encouraged students to answer each other's questions.		
Student-Instructor Interactions		
Demonstrated flexibility and compassion regarding students' requests.		
Solicited question responses from a wide cross section of the course.		
Most students seemed to be engaged with the class throughout the session.		

Summary Questions		
What were the instructor's major teaching strengths demonstrated in this class session?		
What did the instructor do during the class session to engage students in learning important content?		
What did the instructor do during the class session to assess students' learning of important content (informally or formally)?		

☐ Please provide a brief summary (500 words or less, in a separate document) of your assessment of the candidate's quality of teaching for promotion and tenure review.

If you have any questions about the peer observation of teaching, please contact Dr. Lisa Elfring with UCATT at elfring@arizona.edu.