



THE UNIVERSITY OF ARIZONA

College of Agriculture  
& Life Sciences

Career Center

# Career Development Plan

<https://cals.arizona.edu/students/cals-career-center>

	BEGINNING OF ACADEMIC CAREER	MID ACADEMIC CAREER	END OF ACADEMIC CAREER
<b>ACADEMICS</b>	<b>Select</b> a major. <b>Meet</b> with your academic advisor. <b>Take</b> a wide range of courses.	<b>Meet with advisor</b> regularly. <b>Take career prep</b> course in major.	<b>Complete degree check.</b> <b>Take</b> graduate exams.
<b>CAREER PREPARATION</b>	<b>Meet</b> with career center. <b>Activate</b> Handshake account. <b>Create</b> a college resume.	<b>Refine resume.</b> <b>Write</b> a cover letter. <b>Complete</b> internship. <b>Plan for</b> graduate school or career search.	<b>Apply</b> for graduate school and/or full-time jobs. <b>Update</b> Handshake.
<b>NETWORKING</b>	<b>Conduct</b> informational interviews. <b>Create</b> LinkedIn profile.	<b>Attend</b> career fairs. <b>Participate in</b> career workshops. <b>Grow</b> network on LinkedIn.	<b>Reach out</b> to connections to follow-up on leads and ask for references.
<b>EXTRA- CURRICULAR</b>	<b>Attend</b> career center events. <b>Participate</b> in student organizations. <b>Explore</b> out of class opportunities.	<b>Be active</b> in college & department events. <b>Take on leadership</b> roles. <b>Complete a global experience</b> - study abroad or local opportunity with global influence.	<b>Practice</b> mock interviews. <b>Craft</b> your personal narrative and brand.
<b>SUMMER</b>	<b>Get experience</b> - job, internship, volunteer, or independent projects. <b>Consider a global experience</b> - study abroad or local opportunity with global influence.	<b>Complete an</b> internship, research, or volunteer experience.	<b>Plan transition</b> to your next steps.