

Kalee Hunter

Company: The University of Arizona

Address: Tucson, AZ USA

Requisition: Associate in Extension, 4-H Curriculum Development (Extension Professional III) (req4273)

Email: kchunter@arizona.edu

Phone: 623-271-2329

Address: 925 E Ellis St
Tucson, AZ 85719
United States

Application Received: 6/11/2021

Source: External Career Site

Applicant Type: External

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KALEE CRISTA HUNTER

925 E Ellis St
Tucson, AZ 85719

(623)271-2329
kchunter@arizona.edu

CHRONOLOGY OF EDUCATION

Master of Science in Agriculture Education – University of Arizona, Tucson, AZ 2020
Bachelor of Science in Agriculture Technology and Management, Emphasis in Leadership and Communications– University of Arizona, Tucson, AZ 2016

CHRONOLOGY OF EMPLOYMENT

Assistant Agent, 4-H Youth Development October 2020-Present
University of Arizona, Pima County Cooperative Extension, Tucson, AZ
Assistant in Extension, 4-H Youth Development 2019-2020
University of Arizona, Pima County Cooperative Extension, Tucson, AZ
Program Coordinator, 4-H Youth Development 2018-2019
University of Arizona, Pima County Cooperative Extension, Tucson, AZ
AmeriCorps, 4-H Youth Development 2018
University of Arizona, Pima County Cooperative Extension, Tucson, AZ
Agriculture Inspector II, 2016-2017
Arizona Department of Agriculture, Tucson, AZ

SERVICE AND OUTREACH

This candidate is a faculty member of University of Arizona Cooperative Extension; Division of Cooperative Extension, The College of Agriculture and Life Science, and College of Veterinary Medicine whose primary responsibility is youth development outreach and educational programs. These outreach programs are presented below.

INTRAMURAL SERVICE

January 2021-Present, *Member*, 4-H Volunteer Biannual Seminar Planning Committee
March 2021- April 2021, *Member*, State 4-H Events Program Coordinator Hiring Committee
December 2019- January 2020 Present, *Member*, Cochise County 4-H Program Coordinator Hiring Committee
November 2019- December 2019, *Member*, Santa Cruz County 4-H Program Coordinator Hiring Committee
2018-Present, *Staff/Planning Committee Member*, Arizona 4-H JOLT Teen Leadership Camp

EXTRAMURAL SERVICE-STATE/NATIONAL

2021-Present, *Member*, BNI a Better Referral Chapter
2019-Present, *Board Member*, Pima County Farm Bureau Executive Board
2018-Present, *Member*, National Association of Extension 4-H Youth Development Professionals

PUBLICATIONS/CREATIVE ACTIVITY (% indicates my participation)

Hunter, K., Menges, A. (2021). Guide for Arizona 4-H Meetings by Project Area: COVID-19 Mitigation, The University of Arizona Cooperative Extension [Extension Publication], AZ1927-2021. University of Arizona Cooperative Extension.

<https://extension.arizona.edu/pubs/guide-arizona-4-h-meetings-project-area-covid-19-mitigation> (50%)

Pima County 4-H website, <https://extension.arizona.edu/4h/pima>, 2018-Present (50%)

Pima County 4-H Green Sheets, Pima County 4-H's digital monthly newsletter, sent to 900+ contacts via Constant Contact and published on Pima County 4-H's Public Facebook Page. 2019-Present (100%)

Pima County 4-H's Public Facebook Page, 1873 followers. 2018-Present (50%)

4-H Volunteer Training Video Scripts, Masters Capstone Project, a series of peer reviewed scripts on the topics of Cloverbuds 101, Club Finances, How to Charter, 4-H Marketing, Project Leader 101, Risk Management, Volunteer Certification Process, Youth Safety, and Social Media use for Volunteers. (100%)

CONFERENCE POSTERS

Hunter, K., Elliott-Engel, J., (2020, October) Volunteer Capital: A Systematic Review of Organizational Benefits Derived from Volunteers. Annual Arizona Cooperative Extension Conference, Virtual (75%)

Jeffers-Sample, A.; **Hunter, K.**; Carstens, R.; Felix-Orozco, R. (2019, August) Evaluation of the MYPI Program. Annual Arizona Cooperative Extension Conference, Tucson, AZ. (25%)

CONFERENCES/SCHOLARLY PRESENTATIONS

Hunter, K., Elliott-Engel, J., (2021, April) *Volunteer Capital: A Systematic Review of Organizational Benefits Derived from Volunteers.* 2021 National Extension Conference on Volunteerism- LITE, Virtual (75%)

Sparks, E.; **Hunter, K.** (2019). *Participatory Evaluation.* Western Region Outdoor Leadership Conference. Tucson, AZ. (25%)

COMMUNITY PRESENTATIONS

Hunter, K. (2019). *4-H National Youth Science Day: Game Changers.* Davis Monthan Air Force Base Youth Center. Tucson, AZ (100%)

WORK IN PROGRESS

Hunter, K. (2019). *Human Capital Value of Arizona 4-H Volunteers.* University of Arizona Cooperative Extension, Research Proposal. Tucson, AZ. (100%)

GRANTS AND CONTRACTS

Title/Year Initiated	Role	Source	Year of Award	% Effort/ Time Committed	% Budget	Award Amount
4-H National Mentoring Program (NMP-11)	PI	Office of Juvenile Justice and Delinquency Prevention/National 4-H Council	Pending Acceptance 2021	50%	50%	\$172,000

4-H National Mentoring Program (NMP-10)	Contributor, Moved into PI position for the last reporting quarter	Office of Juvenile Justice and Delinquency Prevention/National 4-H Council	2020-2021	25%	50%	\$115,265.00
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Sections 4 and 5 are true and accurate statements of my activities and accomplishments. I understand that misrepresentation in securing continuing status and promotion may lead to dismissal or suspension under ABOR Policy 6-302 G.2.

Signed _____ Date_6/10/2020__



PIMA COUNTY 4-H YOUTH DEVELOPMENT

Pima County Cooperative Extension
4210 N Campbell Ave
Tucson, AZ 85719

Ofc: 520-626-5161
Cell: 623-271-2329
Email: kchunter@email.arizona.edu
<https://extension.arizona.edu/pima>

June 10, 2021

Dr. Jeremy Elliott-Engel
Program Leader
Arizona 4-H Youth Development
1140 E South Campus Dr

4-H Curriculum Development, Associate in Extension Hiring Committee:

I am writing to apply for the Associate in Extension 4-H Curriculum Development position in Arizona 4-H. I believe my educational background, as well as my current and past job experience, make me an ideal candidate for this position.

In my current position, I support the Pima County 4-H program, and it's volunteers and members as a resource that promotes cooperation between groups, disseminates materials and information county-wide, and assists and promotes training and recruitment. Through my position, with 4-H, I have had the opportunity to build new high-quality programs, conduct empathy driven research, write and submit papers for peer review and publication, and have begun to learn the process of grant writing and management. I also have extensive experience with community partnerships both on and off campus, having participated in many state level working groups and planning committees.

Due to my current position, I have extensive knowledge of the inner workings of Cooperative Extension and 4-H Youth Development in the state of Arizona. I am very passionate about both organizations and a firm believer in their missions to educate the community and bring the university research to the public.

I am excited for the opportunity to speak with you further about my qualifications for this position. Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Kalee Hunter".

Kalee Hunter



Professional Experience

Company	Job Title	Position Dates	Responsibilities / Key Accomplishments
University of Arizona	Assistant Agent	10/1/2020	4-H Youth Development Pima County Cooperative Extension,
University of Arizona	Assistant in Extension	1/1/2019 - 1/1/2020	Pima County Cooperative Extension, Extension, 4-H Youth Development
University of Arizona	Program Coordinator	1/1/2018 - 1/1/2019	University of Arizona, Pima County Cooperative Extension, Tucson, AZ

Education

Institution	Degree Level	Degree in Progress	Highest Degree	Area of Study
University of Arizona	Bachelor's	False	False	Agriculture Technology and Management
University of Arizona	Master's	False	True	Agriculture Education

Skills / Certifications / Licenses

Skill / Certification	Type
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Total Applicant Score: 0/0

Are you currently or have you ever been employed at the University of Arizona?

Response

- Yes

Result

[Question Score: 0/0]

Please list the date(s) and position(s) held.

Response

- Assistant Agent, 4-H Youth Development October 2020-Present Assistant in Extension, 4-H Youth Development 2019-2020 Program Coordinator, 4-H Youth Development 2018-2019 Residence Assistant, Housing and Residential Life 2013-2014

Result

[Question Score: N/A]

Do you have relatives employed in this University of Arizona department?

Response

- No

Result

[Question Score: 0/0]

Do you meet the minimum qualifications listed for this position?

Response

- Yes

Result

[Correct]

[Question Score: 0/0]

Prescreening Questions

Will you require visa sponsorship for this position?

Response

No

Result

[Question Score: 0/0]

Where did you first learn about this position?

Response

Referred by UA Employee

Result

[Question Score: 0/0]

Job Applicant Privacy Notice

(Effective Date: 1/1/2020)

This Job Applicant Privacy Notice (“**Privacy Notice**”) applies to job applicants and tells you how the University of Arizona (UA) processes the personal data you submit as part of the application and selection process.). It also describes your data protection rights. More information about your rights, and how to exercise these rights, is set out in the Your Rights Section of this notice.

WHAT PERSONAL DATA WE COLLECT

UA collects and processes the following types of personal data about you in connection with your job application.

- ▮ Contact details: such as your name, home address, email address, phone number;
- ▮ Information relating to your career: such as job history, academic background, qualifications, professional and personal competencies and skills; Information relating to your employment references (ensure you have obtained consent from your references prior to providing us the information);
- ▮ Information collected as part of the hiring process such as assessments and interview performance;
- ▮ Identification information, as part of the pre-hiring process, such as copies of transcripts, work samples, and information concerning your gender, race, ethnicity, veteran and disability status as required by federal law;
- ▮ Any other information you submit to us as part of the recruitment process.

Such personal data may be collected in different ways: it may be contained in your CV, in your application form, or may be gathered from interviews or assessments you take during the recruitment process. In some cases, it may also be collected from third parties, for example when seeking employment references or if we receive details of a certification or training you obtained.

UA is committed in leveraging each applicant skills and competencies to find the right match for a role in the Univeristy as opportunities arise.

If you are successfully hired, UA keeps recruitment information for three years after the date of hire. Any information collected and sent to your official personnel file will be maintained for the course of the employment relationship and, to the extent permitted, after termination of employment. The protection of your personal data will then be governed by the applicable UA Privacy Policy, which can be found

<https://privacy.arizona.edu/privacy-statement>.

If your application is not successful, we will keep your personal data for a period of three (3) years from the end of the recruitment process.

WHY WE COLLECT, USE AND STORE PERSONAL DATA

UA processes this personal data for the following purposes:

- | **As required to establish and perform the employment contract.** This includes processing your application for a specific job.
- | **Where necessary for UA's or another third party's legitimate interests, as listed below, and where these interests are not overridden by your data protection rights.**
 - | Administrating the recruitment process,
 - | Managing the selection process, making an appropriate employment offer,
 - | Protecting our legitimate business interests and legal rights
 - | Analyzing and monitoring the diversity of the applicants as required by law (e.g., compliance with equal opportunity employment laws),
 - | Carrying out pre-employment screening to verify the details you have supplied during the recruitment process.

HOW YOUR PERSONAL INFORMATION IS SHARED

We share some of your information with other members of the UA to administer and manage the recruitment process. We also share your information with any other UA college/division/department to whom you make an application or with whom you communicate.

Your personal data will also be shared with companies providing services under contract to the UA companies such as software and data storage providers. In addition, it may also be shared with government authorities, regulators and/or law enforcement officials as mandated by law and if required for the legal protection of UA's legitimate interests in compliance with applicable laws.

HOW WE PROTECT YOUR PERSONAL DATA

UA has taken appropriate technical, administrative, physical and procedural security measures, consistent with local and international information practices, to protect personal data from misuse, unauthorized access or disclosure, loss, alteration, or destruction. These measures include:

- | Technology safeguards, such as use of anti-virus and endpoint protection software, passwords, encryption, strict tiered provisioning, and monitoring of our systems and data centers to ensure compliance with our security policies.

- Organizational safeguards, through training and awareness programs on security and privacy, to ensure employees understand the importance and means by which they must protect personal data, as well as through privacy policies and policy standards that govern how UA treats personal data.

YOUR RIGHTS

You have the right to ask UA for a copy of your personal data, to correct, or to obtain the personal data you provide.

Where we require personal data to comply with legal or contractual obligations, then provision of such personal data is mandatory: if such personal data is not provided, then we will not be able to manage the recruitment process or meet obligations placed on us. In all other cases, provision of requested personal data is optional. However, we may not be able to process your application properly.

UPDATES TO THIS PRIVACY NOTICE

This Privacy Notice may be updated periodically. We will update the date at the top of this Privacy Notice accordingly. On some occasions, we may also actively advise you of specific data handling activities or significant changes to this Privacy Notice as required by applicable law.

CONTACT US

The data controller for your personal data will be the UA to whom you are applying for a job. If you have questions about this Privacy Notice or wish to contact us for any reason in relation to our personal data processing, please contact talent@email.arizona.edu.

I acknowledge that I have read and understand the information defined in this privacy notice.

Do you agree?

Response

- Yes

Certification

I certify the statements made by me in this application are true and complete to the best of my knowledge. I understand that this application and all attachments will become part of the University's applicant file for this position. I authorize the University of Arizona or any of its agents to make reference checks relating to my employment and I also authorize all prior employers to provide full details concerning my past employment.

I understand that employment in certain positions may be conditional upon a background verification including but not limited to criminal records. I understand that any material misrepresentation or omission on this application may be grounds for rejection of my application or termination of any subsequent employment with the University. I certify that I am or will be legally authorized to work in the United States at the time of hire. I agree that the University may retain copies of, and use for any purpose, any feedback, input, or work product provided to the University during the application and interview process.

Do you agree?

Response

- Agree