



MEMORANDUM

To: Deans, RII Center & Institute Directors
From: Elizabeth "Betsy" Cantwell, PhD, Senior Vice President for Research
CC: Sangita Pawar
Date: November 5, 2020
RE: Gift vs. Grant Determinations

The appropriate routing of external funds intended to support research and scholarly activities is vital for consistency with university financial policies, adherence to regulatory compliance requirements, and relationships with funders. Proposals generating funds for such activities may flow in either as grants through RII's Sponsored Projects and Contracting Services (SPCS), or as gifts through the University of Arizona Foundation.

[Financial Services Policy 8.12](#) provides guidance on the process by which a gift/grant determination is made. Per Section 8.12.2, it is the responsibility of the department/unit to make the initial routing decision, based on the criteria contained in the policy. If the office (UA Foundation GIFT Center or SPCS) that receives the proposal questions the routing, the policy provides for a joint RII/UA Foundation review process.

Department/units need to ensure that proposals originating anywhere within their unit are sent initially to the designated unit office so that the routing decision can be made. Early involvement of the designated unit office is essential so that discussions with the funder throughout the proposal process can be consistent with the routing determination. Unit office questions regarding routing should be directed to SPCS [insert Steve's name here?] and/or the GIFT Center.

