

DATE: June 4, 2020

TO: Provost Liesl Folks, Vice President Jane Hunter, Richard Carmona, MD

FROM: U Arizona Colleges and Department - Reopening Committee Chairs

RE: **Outstanding Questions Needing Resolution before Proceeding**

The College and Departmental chairs have been holding weekly meetings to share information and questions related to our Safe Reopening. The 25 chairs present at a meeting held on June 3, 2020, agreed it would be useful and critical to take advantage of Friday's workshop in which campus leaders and decision makers will be present on Zoom to answer several basic "gating" questions which will guide college activities. The group collectively feels that college-level planning has been impeded by the lack of clear guidance and answers to the questions outlined below. The group also feels that in order to gain maximum value from, and effectively participate in, Friday's workshop these answers are needed. Our overall goal is to leave the workshop with clarity and to be able to translate concepts and procedures into plans and action. We therefore ask that the first hour of the Friday workshop be utilized to address and discuss each question, providing clear actionable answers. We ask that these responses also be provided in writing so that we can share your guidance with our respective committees and incorporate into our plans.

Testing & COVID:

1. To what extent will faculty, staff and students actually be tested, via venipuncture, for antibodies or antigen?
2. When and where will this testing occur? What form will it take? Will the testing be one-time or ongoing?
 - a. This includes questions regarding testing for Cooperative Extension personnel with > 500 working out across all 15 counties of Arizona.
3. Will students be tested for antibody or antigen on return to campus or in advance?
4. To what extent will an individual -- staff, faculty, or student -- have the liberty to choose to be on or off campus to engage and perform "their job" -- teaching, admin or learning?
5. Will any biometry (e.g. temperature screening) be employed in building/venue entry - i.e. temperature testing upon entry?
6. Who will be required to conduct the biometric tests (self vs college)? Will college staff be trained for this purpose?
 - a. What record-keeping will be required?

- b. What are anticipated differences between Phoenix Biomedical Campus and Tucson, if any?
7. Can the colleges depend on the work of the T3 WGs and incorporate into planning? Will these all be ready for us by August? Can Colleges develop their own screening that is in accord with and incorporates U Arizona general approaches and build on top of that?
- a. Group #2 is developing a **daily wellness check** that can be customized
 - b. Group #4 is developing a Bluetooth-enabled **contact tracing** app.
 - i. What will be UArizona contact tracing protocol?
 - ii. If digital, how enforced and who will assume costs?
 - c. Group #7 is developing a **data management plan**. Can we use if we build on UA testing?
8. What is the action plan for the involved student, the remaining students, faculty and staff when someone gets COVID in your class? (Need clear plan to work that scenario.)
9. What is the action plan for the involved individual, the remaining students, faculty and staff when someone gets COVID in your building/lab? (Need clear plan to work that scenario.)
10. Will masks be required?
- a. Who will be policing masks?
 - b. What will be our UA protocols?
 - c. We need clear guidance.

Working and Teaching

11. Is 6-foot rule for social distancing in interior spaces scientifically sound/consistent with best emerging evidence? How should this be enforced? Consequences/actions for not?
12. Will the university adopt the draft recommendation of maximum flexibility for faculty and staff and students? To what extent will an individual staff, faculty, or student have the liberty to choose to be on campus or off campus to engage in “their job” - teaching, admin or learning?
- a. Can we tell staff who can perform their jobs remotely that they may/should WFH this fall?
 - b. Does each member of the faculty decide whether they prefer to teach remotely or live?
13. We will be asking staff and faculty about their comfort returning to campus, and asking faculty to assist in decisions about the format/modality of their Fall '20 course sections. Before we do that, can we get a very specific statement about what mitigation protocols will be in place, in order to help facilitate those conversations? Concerns are being

voiced about what sorts of policies the university will have about masks, building access, lack of adequate ventilation in rooms, windows that are sealed shut, high touch surfaces, etc. So far all we have are draft documents by working groups.

14. When can supervisors start having conversations with staff re who can WFH, who is required to be on campus, who can do both, etc., so that departments can begin planning for fall?
 - a. Will formal accommodations be required for WFH arrangements?
 - b. Will there be guidelines from HR about how supervisors should discuss reentry with their direct reports, what they can and cannot say, what reasonable accommodations look like for those who are not ready to return, etc.?

Classrooms, Offices, Spaces:

15. When will we have the room capacity for classrooms so we can plan the type of format/modality we can use for all of the sections offered by our colleges?
16. What will be the square foot area per person to help determine occupancy rates in shared areas (libraries, for example), classrooms, and office areas?
17. What technology will be available in every room?
18. Will extra resources be available to support facilities mgmt and custodial teams and to staff on-site screening for temp/ other conditions of access?
 - a. Is the university hiring more custodians?
 - b. What is the realistic system of sanitizing large rooms?
 - c. How will lounge areas with upholstered furniture be cleaned? frequency?
19. Who is going to enforce the mask policy and other policies, such as one-way flow through buildings, maintaining safe distance from others, etc.?
20. Is University exploring the creation of outdoor classroom spaces (in quad, tennis courts, athletic stadiums, etc.) that will be available for use by individual units?
21. For Engineering (and probably other colleges), what is the student density?
 - a. We are planning for hands on design and lab experience, and need to know how many students we can accommodate in those labs.
 - b. We've heard ranges from 36 sq. feet up to 144 sq. feet.
 - c. We cannot offer the on campus lab experience at 144 sq feet (that's a 12 x 12 room)

22. How can exams be proctored? We did workarounds last spring, but at reduced quality. Engineering, law, others have a large practicum; we need the ability to proctor exams.

Shared Planning:

23. When can we expect to have various plans being made by the campus re-entry task force finalized? We understand that changing conditions will lead to changes in plans, but as colleges prepare to submit their own plans to central administration, it would be helpful if we could ensure that those plans are in accordance with University-level guidelines.
24. What teams are working on what for the UA? Why were the colleges asked to create plans, yet we weren't told until recently that there are UA-level teams simultaneously creating guidelines? Shouldn't those guidelines be established before we make college-level plans? For example, how do we engage in space/office planning until we know if staff will be permitted to WFH? Shouldn't we have had this workshop four or five weeks ago to kick-off the college-level planning?
25. Will you please disseminate information to all of us equally? Up to this point there has been no systematic dissemination of information to us even though you've asked us to plan for our colleges. Not even the forums and drafts were shared with us directly. Documents continue to be shared haphazardly. Information is changing weekly if not daily.
26. What discussions and mitigations exist for liability issues in bringing people back to campus? A clear outline of liability and limits to liability needs to be provided.
27. Will there be a comprehensive, campus-wide, online training session outlining all aspects of returning to campus *before* people are asked to return?
28. To whom do requests for space modification (beyond plexiglass) go? E.g. to move staff who work in open spaces where it is not conducive to simply erect plexiglass and they are not in an optimal position to gate entry into the workspace/suite.
29. Will scheduling of rooms (deemed necessary by faculty after factoring in distancing limits that exceed currently allocated spaces) occur centrally? Do we submit to someone to schedule? Or will this be left to each individual College/Department to schedule?