

## Spring 2025 CALES Academic Eligibility Outreach Calendar

Week	Start Date*	Topic	Modality	Who
-1	1/10/2025	Academic Eligibility Outreach	Email	CALES
1	1/15/2025	Academic Review Check-In	Email	Advisors
2	1/22/2025	Academic Eligibility Outreach	Email	Advisors
	1/27/2025	Expected Graduation Report (Feb. 1 filing deadline)	Email	Advisors
extra	1/31/2025	<i>REG provided student deadline to submit assessment survey, late responses are accepted. Date provides urgency for the students per Ludwig.</i>	<i>noteworthy</i>	<i>Advisors</i>
3	1/31/2025	Online campus goal for 1st meeting by 2nd week of 7wk1 W & Pr students	Email	Advisors
	2/3/2025	Elective Pass/Fail Outreach (2/9 instructor permission only deadline, regular session)	Email	Advisors
	2/3/2025	Potential GRO Outreach – 5WK1 (2/6), 7WK1 (2/18)	Email	Advisors
	2/3/2025	Unit Increase Check-Ins – 5WK1, 7WK1	Email	Advisors
	2/3/2025	Unit Increase Check-In – 16WK (2/11 staff manual add deadline)	Email	Advisors
	2/3/2025	Reminder to schedule appt re: Academic Eligibility	Email	Advisors
	2/7/2025	1 <sup>st</sup> meeting deadline for W, R, Pr students (1/9 Agvisor agenda)		
4	2/10/2025	Academic Review Check-In	Email	Advisors
	2/10/2025	Potential GRO Outreach – 7WK2 (2/18 deadline)		Advisors
5	2/17/2025	Students without Advising Appt Outreach	Email	Advisors
6	2/24/2025	Potential GRO Outreach – 16WK (4/1 deadline)	Email	Advisors
	2/24/2025	Repeat Course Outreach	Email	Advisors
7	3/1/2025	Shopping Cart opens reminder	Email	CALES
	3/3/2025	Incomplete Grade Outreach	Email	Advisors
	3/3/2025	Potential GRO Outreach – 5WK2 (3/18 deadline 5wk2)	Email	Advisors
8	3/7/2025	<i>Spring Break week</i>	<i>Spring Break</i>	<i>Spring Break</i>
9	3/17/2025	Academic Eligibility Major Advisor Meeting Outreach	Phone & Email	Advisors
	3/17/2025	Reminder for 2nd appt for ADW & ADP students (3/21 deadline)	Email	Advisors
	3/17/2025	GRO Reminder – 16WK Courses (4/1 deadline)	Email	Advisors
10	3/24/2025	Academic Review Check-In	Email	Advisors
11	3/31/2025	Enrollment Reminders	Email	Advisors
	3/31/2025	Online campus goal: 2nd meeting by 2nd week of 7wk2 W & Pr	Email	Advisors
	3/31/2025	Potential GRO Outreach – 5WK3	Email	Advisors
12	4/7/2025	Enrollment Hold Outreach	Email	Advisors
	4/7/2025	Back2UA Outreach	Phone & Email	Advisors
13	4/14/2025	Academic Review Check-In	Emails	Advisors
	4/14/2025	Enrollment Reminders	Email	CALES
14	4/21/2025	Academic Review Check-In	Email	Advisors
15	4/28/2025	Enrollment Reminders	Email	CALES
16	5/5/2025	Academic Eligibility Appeal Notice	Email	CALES
finals	5/8/2025	Enrollment Reminders	Email	CALES
finals	5/8/2025	Academic Eligibility Appeal Outreach	Email & Phone	Advisors
finals	5/9/2025	Enrollment Reminders	Phone	Advisors
finals	5/12/2025	“Before you go” Enrollment Reminder	Email	CALES

\*All dates are dependent on the availability of data and Registrar-set dates and therefore are subject to change. Additional outreach may occur as the need or opportunity arises.