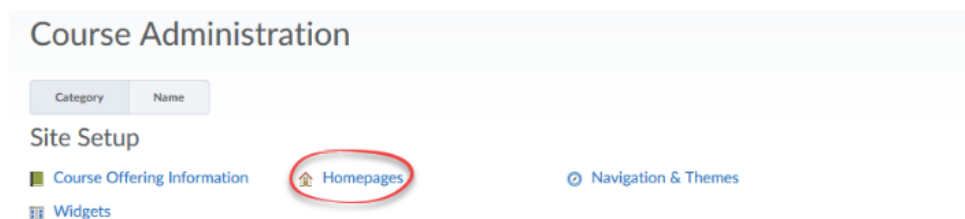


Adding Trellis Progress Widget to D2L Course Page Business Process Guide

Below are the steps to edit an existing D2L homepage by adding the Trellis Progress Widget.

Each course homepage is made up of the navbar, the banner (optional), and widgets. You can add and remove widgets on the home page to customize it.

1. Go to Course Admin and select **Homepages**.



2. Click on the inverted triangle to the right of the homepage you want to edit and select **Copy** to make a copy of the homepage. The active homepage is marked as default to the right. You only need to make a copy of the homepage if homepage name is not the link (in blue). Most courses are using the system default homepage and a copy must be made.



3. Click on the copy of the homepage (Same name as the homepage you made a copy of with- copy appended)



4. Edit the course name to something that makes sense to you (add a description if you like).

5. Click on the **Add Widget** button in the column to which you want to add the widget.

Edit Homepage

Name *

Default: Course Home homepage - Copy

Description

This is the default homepage for all D2L courses (Brightspace).
Large Left Panel: Announcements| Small Right Panel: Calendar

Type

Widget-based

Header

Include homepage header

[OrgUnitName] Restore Default Header Text

[What replace strings can I use in a custom title?](#)

Layout

Basic
Two panels: one large panel on the left and one smaller panel on the right.

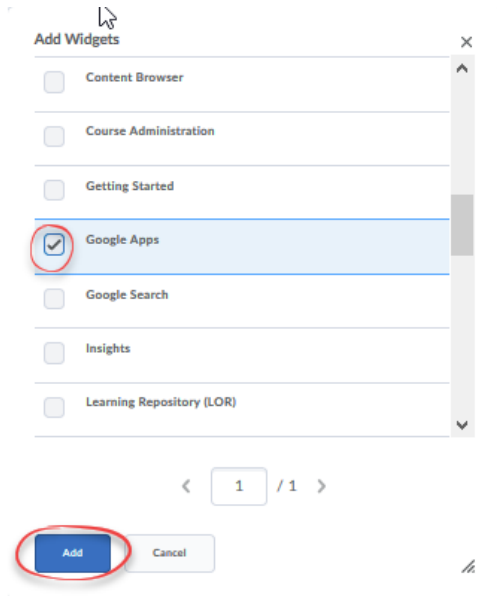
Change Layout

Widgets

Announcements	Calendar
Add Widgets	Add Widgets

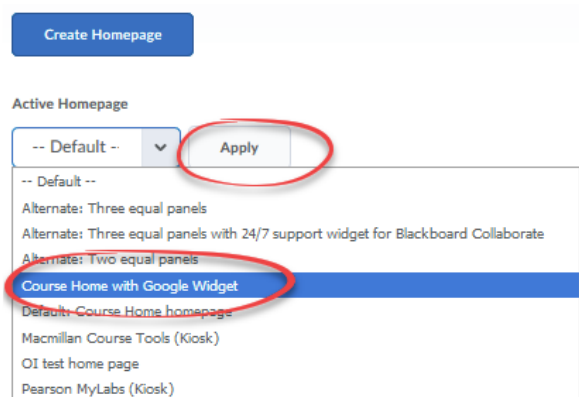
Save and Close Save Cancel

6. Select the **Trellis Progress** widget by checking the box to the left of it and clicking the **Add** button.

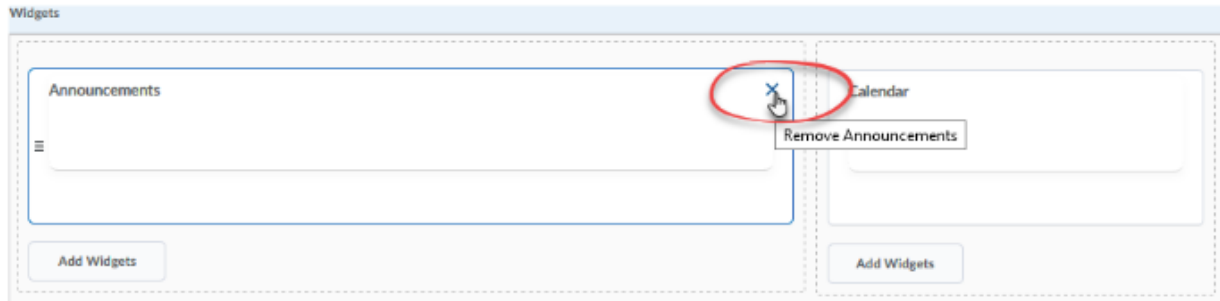


7. Click the **Save and Close** button.

8. Activate the homepage (if you made a copy of the homepage to add the widget) by clicking on the **Active Homepage** dropdown menu at the top of available homepages, select the homepage, and click the **Apply** button.



9. To remove the Trellis Progress widget hover over the widget and click the **X** at the top right. Click the **Save and Close** button.



Additional Resources:

D2L Support Team: (520) 626-6804, D2L@email.arizona.edu