

Are you a leader who participates in meetings?

Enroll in AED 497Q/597Q Effective Meetings

To familiarize participants with the basics of parliamentary procedure found in Robert's Rules of Order Newly Revised and develop confidence to conduct and participate in effective meetings.

How can I utilize Parliamentary Procedure to be a more effective leader?

AED 497Q/597Q– Addresses:

- Roberts Rules of Order
- How to be an effective chair
- Agendas
- Rules of debate and decision making
- Importance of constitution and bylaws



COLLEGE OF AGRICULTURE
AND LIFE SCIENCES
AGRICULTURAL EDUCATION

AED 497Q/597Q 1 credit

Spring 2019- Wed, 12-12:50pm, Saguaro Hall Rm 108

Contact Professor Lewis with questions

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