

Roberto Cruze

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Education

- M.S. Student Affairs in Higher Education**, Colorado State University, Fort Collins, CO
Graduation Date: May 2015
 - B.A. Interdisciplinary Studies-Biology Emphasis**, Northern Arizona University, Flagstaff, AZ
Graduation Date: May 2012
 - B.A. Spanish with Minor in Latin American Studies**, Northern Arizona University, Flagstaff, AZ
Graduation Date: May 2012
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Professional Experience

Community Director, Apache-Santa Cruz Hall – Residential Education

University of Arizona, Tucson, AZ

July 2015 – Present

- Select, train, supervise and evaluate 15 staff members to plan, implement, and evaluate efforts to program, build positive community and enforce policy.
- Respond to and manage emergency crisis situations involving facilities maintenance, student mental health concerns and student safety and many other concerns as a part of an on-call system for 6,600 students.
- Manage a budget of \$10,000 - \$25,000 and accurately keep financial records to ensure accountability.
- Adjudicate conduct discipline hearings in order to determine responsibility, assign responsibility and follow-up on student conduct while honoring due process, rights of students and tracking discipline within the Residence Halls.
- Promote academic achievement through individual, departmental and campus wide academic achievement initiatives.
- Develop, foster and strengthen relationships with campus partners to enhance and improve the Living Learning Community experience for student.
- Prepare transition reports in order to ensure consistency during staff turnover from year-to-year and accountability of professional staff members.
- Develop and facilitate training session for Resident Assistants on policy, procedures, social justice, academics, team building and a variety of different areas based on need.
- Chair a committee charged with increasing the recruitment and retention of professionals of color.
- Work collaboratively with a translation collective to translate technical manuals and departmental documents from English to Spanish.
- Independently and collaboratively worked with campus and community partners as a part of the Residence Life Summer Conferences Team to address the housing needs of conferences and summer programs.

Assistant Residence Director, Newsom Hall – Housing and Dining Services

Colorado State University, Fort Collins, CO

July 2014 – May 2015

- Collaborated with 6 distinct Residential Learning Community Partners in the selection, training and the development of academic and personal achievement for 12-16 staff members.
- Supervised daily Community Desk Operations including facilitating student room changes, creating and maintaining detailed records, coordinating a mail system and coordinating facilities management issues.
- Supervised and provided feedback to staff in the planning, implementation and evaluation of their efforts to program, build positive community, and enforce policy.
- Assisted in maintaining accurate records of financial records for the Newsom Hall budget.
- Facilitated Resident Assistant (RA) classes as a part of the selection and training process for RAs.
- Respond to and manage crisis in emergency situations involving facilities maintenance, student mental health concerns and student safety concerns as a part of an on-call system for 5,600 students.
- Conducted discipline hearings, determine responsibility, assign sanctions and write follow-up letters while honoring due process, rights of students and tracking discipline within the Residence Hall.

Practicum Student, El Centro/Fraternity and Sorority Life

Colorado State University, Fort Collins, CO

August 2014 – December 2014

- Advise and assist the Multicultural Greek Council (MGC) in developing goals regarding academics, fraternity identity and development of identity as a Latinx Organization at Colorado State University.
- Meet with executive board members weekly to assist in setting goals and achievement.

- Assist in the implementation of programs to meet specific needs of MGC members.

Practicum Student, Academic Advancement Center (AAC)

Colorado State University, Fort Collins, CO

January 2014 – May 2014

- Assessed the AAC based on the Council for the Advancement of Standards in Higher Education (CAS) Standards.
- Analyzed, interpreted and assessed the implementation of Federal Law, Policy and standards for Student Support Services TRiO Programs serving first generation, low-income and students with disabilities.
- Developed and presented recommendations for the improvement of programs, procedures, and practices.

Assistant Residence Director, Braiden Hall (600 residents) – Housing and Dining Services

Colorado State University, Fort Collins, CO

July 2013 – July 2014

- Collaborated with 6 distinct Residential Learning Community Partners in the selection, training, and the development of academic and personal achievement for student staff for the Office of Residence Life.
- Supervised and provided feedback to student staff in the planning, implementation and evaluation of their efforts to program, build positive community and enforce policy.
- Provided guidance and support to staff through consistent and individual contact meetings.
- Facilitated the development, implementation and evaluation of policies within the hall through involvement at both hall and system-wide levels.
- Facilitated Resident Assistant (RA) class as a part of the selection and training process for 16- 23 new RAs.
- Responded to and managed crisis in emergency situations involving facilities maintenance, student mental health concerns, and student safety concerns as a part of an on-call system for 5,600 students.
- Prepared transition reports in order to ensure consistency during staff turnover from year-to-year.
- Conducted discipline hearings, determined responsibility, assigned sanctions, and sent follow-up letters while honoring due process, rights of students and tracking discipline within the Residence Hall.
- Assisted in the promotion of academic achievement through supporting department and campus wide academic achievement initiatives.
- Advised, supported, and guided Braiden Hall Council in the development and implementation of hall wide programming.

Omega Delta Phi (ODPhi) Fraternity Graduate Advisor – Fraternity and Sorority Life

Colorado State University, Fort Collins, CO

August 2014 – May 2015

- Advise and assist ODPhi in developing goals regarding academics, fraternity identity and development of a new fraternal organization on the Colorado State University campus.
- Develop and facilitate monthly professional development presentations for ODPhi members.
- Meet with executive board members weekly to assist in setting goals and discuss fraternity trajectory.
- Assist in the implementation of programs to meet specific needs of ODPhi members.

Admissions Officer, Department of Undergraduate Admissions and Orientation

Northern Arizona University, Flagstaff, AZ

June 2012 – June 2013

- Served as a member of the Recruitment Team managing in state and out of state recruitment territories to assist in achieving enrollment goals for the university.
- Created, implemented and assessed recruitment strategies in assigned recruitment territories to assist prospective students from high schools, community colleges, college fairs, area receptions and special events to enroll at Northern Arizona University.
- Advised students and families on admissions requirements, transfer guidelines, financial aid and scholarship information and various student support services on campus.
- Managed assigned territory by staying abreast of current events and issues that may impact that territory.
- Reviewed applications, evaluated credentials and made admissions decisions for undergraduate applicants.
- Evaluated recruitment effectiveness, assessed outcomes and developed improved recruitment strategies to achieve goals and completed cost analyses for programs/events.
- Translated documents from English into Spanish to assisted English as a Second Language (ESL) students & families understand the University Admissions process.

Committee Work

Professionals of Color Affinity Group, Residential Education – Chair University of Arizona, Tucson, AZ	October 2016 - Present
Resident Assistant Training Committee, Residence Life, Residential Education University of Arizona, Tucson, AZ	August 2015 – Present
Meet Me @ The Rec Campus Wide Committee, Campus Recreation University of Arizona, Tucson, AZ	July 2016 – August 2017
Cloud Computing Committee, Residence Life, Residential Education University of Arizona, Tucson, AZ	September 2015 – June 2016
Resident Check Out Process Workgroup, Residence Life, Residential Education University of Arizona, Tucson, AZ	October 2015 – December 2015
AIMHO Conference Logistics Committee, Residence Life, Residential Education University of Arizona, Tucson, AZ	July 2015 – November 2015
Community Desk Operations Working Group, Residence Life, Housing & Dining Services Colorado State University, Fort Collins, CO	August 2014 - May 2015
Assessment Committee, Residence Life, Housing & Dining Services Colorado State University, Fort Collins, CO	August 2013 - May 2014

Professional Development Experiences

Mentor – NASPA Undergraduate Fellows (NUFP)	November 2016 – Present
Member – ACPA – Latino Network Writers Group	April 2016 – Present
Member – ACPA – College Student Educators International	October 2014 - Present
Member – National Association for Student Personal Administrators (NASPA)	May 2010 – Present
Participant - University of Arizona Assessment Institute	September 2015 – May 2016
Managing Editor – Colorado State University Journal of Student Affairs	April 2014 - April 2015
Associate Editor – Colorado State University Journal of Student Affairs	August 2013 – April 2014
Participant – NASPA Dungey Leadership Institute	June 2012
Participant - NASPA Undergraduate Fellowship Program (NUFP)	May 2010 - June 2012

Professional Presentation/ Writing Experience

- Cruze, R.** Cruze-Silva, K., Fajardo, R., Montelongo, R., Plaza, R. Santos Mendoza, G. (2017, March) Testimonios of Latina/o/x Student Affairs Professionals: “Hear” to Stay. Presentation at the Annual ACPA College Student Educators International Annual Conference.
- Browning, H., **Cruze, R.**, (2017, March). Coded In “Fit” - Exploring the systematic exclusion of authenticity for professionals of color in the workplace. Presentation at the 2017 NASPA Annual National Conference. San Antonio, Texas
- Cruze, R (2016, August).** Basic Principles for Connecting. Presentation on interpersonal skills for Resident Assistant Training Session.
- Cruze, R.** (2013). Northern Arizona University. Undergraduate Admissions Recruitment Presentations done throughout the 2012-2013 academic year.
- Cruze, R.** (2012, February). Thinking Towards Leadership. Presentation at the National Collegiate Leadership Conference. Tucson, AZ.
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Honors/Awards

El Centro Outstanding Graduate Student Award, Colorado State University, Fort Collins, CO	May 2014
Cesar E. Chavez Latino Leadership Award, Northern Arizona University, Flagstaff, AZ	May 2012
Gold Axe Award, Northern Arizona University, Flagstaff, AZ	May 2012