

ACADEMIC RECOVERY PROCESSING AND COMMUNICATION PLAN-FALL 2015

As most of you know, Student Affairs and Enrollment Management (SAEM) had an Academic Recovery Fee approved by the University Fee Board in December 2013. The board approved this one-time only fee of \$100 to provide all first time probation students with a success plan that is individualized to their needs and the expectations of their college. The purpose of the fee is to provide comprehensive academic support to all students placed on probation for the first time.

Below you will find key updates on our plans for collecting the Academic Recovery (AR) fee as well as the related communication plan for the fall 2015 term. I am glad to say that all of our discussions and your individual questions have helped further refine our process for the upcoming year.

- 1) All college advising coordinators will receive a list of first-time on probation students from SAEM the week of July 13th. The list will be comprised of students being assessed the \$100 AR fee.
- 2) All first time probation students will receive email communication from SAEM the week of July 20th. The communication will discuss the purpose and value of participating in either the Academic Recovery program selected by their college or the existing programming delivered within their specific college.
- 3) Shortly after this communication, students will see the \$100 AR fee on their Bursar's bill. There will be an appeal process in place for students with extenuating circumstances to share relevant information through the email address: academicrecovery@email.arizona.edu. Appeals will be reviewed on a case-by-case basis and will be discussed with college advising coordinators for their input/support or recommendations.
- 4) Student GPA's will be evaluated at the end of Summer Session II to determine if their cumulative GPA is still below 2.0. If a student was able to raise their cumulative GPA to 2.0 or above during Summer Session the \$100 AR fee will be taken off their account and they will not be required to participate in academic recovery programming.
- 5) Within a few weeks of the census date (late September), we will provide each college advising coordinator with a list of the students who have connected with the required academic recovery programs within SAEM.
- 6) Following the process outlined above will impact when we will collect revenue from the academic recovery fee. Our target date for notifying the colleges what was collected, what is available to apply for, and what the process is for requesting a portion of the collected fees will be March 15, 2016 with the goal to disburse funds within fiscal year 2016. These funds can be used to subsidize existing college academic recovery programming.
- 7) Students who are enrolled in colleges that have chosen not to use centrally-delivered AR programs will still be charged the fee.
- 8) SAEM will provide a list of campus resources and on-line modules to college advising coordinators during the week of August 10th for distribution to continuing students on probation.

Thanks for your ongoing support of delivering a consistent and high quality academic recovery experience to our first time probation students. If you have any questions please contact Jeff Orgera, Sr. Asst. Vice President for Student Affairs and Enrollment Management at jorgera@email.arizona.edu