
ADVISING NEWS

Advising Resource Center | University of Arizona

Welcome Nicole Gonzales!

Nicole Gonzales joined the Advising Resource Center on March 3rd. Her Advising Specialist position is a professional appointment at .75 FTE. You can reach Nicole at 626-8667 or nicoledg@email.arizona.edu

UPAC Co-Chair Nominations Now Open

Nominations for two UPAC Co-Chairs positions are being accepted until April 3rd.

You can nominate yourself or a colleague

Go here for the nomination:
<http://goo.gl/forms/G7F3nSsrEH>

Much more about the nomination and election coming soon to the UPAC listserv.

SAVE. THE. DATE. A Year End Celebration

in honor of

Academic Advisors

Thursday, May 7

3:00 – 4:30

Details coming soon!

For now, just save the time and date



Course Announcements

Help reduce clutter on the UPAC listserv. If you have a course you are trying to promote; send the notice to advising@email.arizona.edu. We will post the notice under Course Announcements the same day it is received. Yes folks, the same day it is received.

Refer students to Course Announcements; a Quick Link on our front page.



UA Spring Career Days 2015

Tuesday & Wednesday

March 31 and April 1

11am to 4pm

Student Union Memorial Center 3rd Floor

#UASpringFair

See MORE on page 3

MINOR DIRECTORY

Help us to continue collecting all information pertaining minors for the [Minor Directory](#), another Quick Link on the ARC website.

Who can declare the minor? Is double dipping of course work allowed? Is an information session required to declare? Is there a restriction to course work during priority registration?

Maybe you have everything about your minor(s) listed on your website and we can simply link to that page. (See all minors for Eller College of Management.)

Send an email to advising@email.arizona.edu, and we will send you the template. Advising colleagues will love you for it.

ADDITIONAL INFORMATION

Academic Advisor Directory

It isn't exactly intuitive, but we are not able to edit advisor contact information in the advisor directory on the ARC website. Advisor contact data are refreshed each evening from the UAccess Advisor Assignment tables that are maintained by a representative in each college. Ask the ARC if you are unsure who that person is for your college.

We **are** able to include customized messaging under **Additional Information** where we can link specifically to the department website indicating how students declare a major, whether they can do so during priority registration, etc. If there is no additional information provided, the heading does not appear. The following programs are a few examples that utilize the Additional Information section.

Pre-Public Health: <http://advising.arizona.edu/major/prhInd>

Communication: <http://advising.arizona.edu/major/commba>

Marketing: <http://advising.arizona.edu/major/commba>

Psychology: <http://advising.arizona.edu/major/psycba>

Bachelor of General Studies: <http://clas.arizona.edu/bgs/about-bgs-degree>

Write to us at advising@email.arizona.edu if you would like to include Additional Information for your major. It is a great place to publish your information session.



WHAT IS TES?

Transfer Evaluation System (TES) by CollegeSource is a database of over 70 million course descriptions from 5,000 institutions. It also includes school profiles that have information about calendar system and regional accreditation status as well as access to transcript keys. The information found in TES can be helpful in advising current and prospective students, filling out Part C of Transfer Credit Preapproval forms, and making applicability decisions for transferred courses.

There are more than 150 University of Arizona staff members already using this system. Any advisors who would like more information about TES should contact Nikki Pikaard in the Office of the Registrar. Nikki can be reached at npikaard@email.arizona.edu or at 626-9703.

Referring students to Bachelors of General Studies

Refer students considering the Bachelor of General Studies program to the [BGS Online Information Session](#).

The info session reviews the focus and concentration areas and prompts students for their preferences. CLAS advisors review the student's record and info session data prior to the advising appointment, and they map out a tentative academic plan leading to degree completion. This prep work ahead of the appointment is an efficient and effective use of both the student and advisor's time.

Since each BGS program is unique, the BGS online information session is a critical first step.

**The time has come!
Sign up to volunteer for
Commencement 2015!**

[SIGN UP HERE](#)

Commencement:
Saturday, May 16th 4:00pm-11:00p

Volunteer Training:
Tuesday, May 5th
Location and time: Gallagher
Theater 2-4pm

Please sign up to volunteer by Monday, April 13th to guarantee you receive a shirt in the size you have ordered.

#beardownlife

UA Spring Career Days 2015 (continued from page 1)

This Spring fair is an ideal opportunity for students to connect with employers...almost 200 tables over the course of the two days will be filled with organizations looking for potential employees. Students can check online at www.career.arizona.edu to determine what companies are coming and when. There will be some overlap, but each day different companies attend and different opportunities are available.

Students seeking full-time employment after graduation, career-related experience prior to graduation or just looking for potential careers will find opportunities and useful information at this year's UA Spring Career Days. As of early March, employers attending the fair indicating they were looking to fill potentially 1,398 internship positions and another 3,309 full-time positions.

Just a small sampling of companies attending this year's event include: Amazon, Apple, Charles Schwab, Dillard's, GoDaddy, Honeywell, IBM, Insight Global, Make-A-Wish America, Pilot Flying J, Professional Sports Publications, Solar Solution AZ, Sonoran Wings Aviation, Ticketmaster and Yelp.

One more time (with feeling). Don't let your students miss this opportunity! We'll have our eye out for them. If they are REALLY industrious, they can start tweeting prep pictures now to #UASpringFair. You know, the new suit hanging in the closet (we're referring to a business suit, not their fresh from spring break swimming suit) and the professional portfolio spread across the desk...All good photo fodder.



An Archive: Policy and Procedure Updates

A [complete archive](#) of policy and procedure revisions approved by the Faculty Senate can be found on the ARC website. The most recent examples are the revisions to the second degree policy for concurrent and sequential degrees.

This section contains information on policy and procedures that go beyond what might appear in the catalog, changes in procedures, recently passed policies (that will be in the catalog) and other current or unique information to assist advisors in their work with undergraduate students.