



Application for Shadowing Opportunity

Name: _____ **Date:** _____

Email: _____ **Phone #:** _____

Title: _____ **Institution:** PCC UA

Number of years in current position: _____

On a separate sheet of paper please explain in 150 words or less why you are interested in a shadowing opportunity.

OPTIONS: Please select the type(s) of shadowing experience(s) in which you are interested

I would like a one-on-one experience with an advisor

I would like to visit several units/campuses (if so, what college/campus: _____)

I would like to attend meetings (e.g., student services staff meetings, advisor meetings)

ADDITIONAL INFORMATION

- What information are you uncomfortable discussing in front of your colleague regarding students?

EXPECTATIONS

- Respectful behavior toward advising peers and the institution culture and curriculum.
- Confidentiality
- Be open to learning
- Acceptance of constructive feedback
- Utilize shadowing partner as a resource and expert; set up a rapport and collaborative advising effort (before observing advisor-student interactions, discuss when it is appropriate to interject or interact with the student).

I understand and agree to abide by the expectations of a shadowing experience and I am interested in the opportunity. I also attest that I am FERPA certified.

Signature: _____ **Date:** _____