



The Student Health Advocacy Committee (SHAC) is hosting its very first U of A KickButts Day Cleanup Competition! This is a competition to pick up the most cigarette butts around campus in one hour, and we are giving away more than \$400 dollars in gift-card prizes! Participants must be UA students, and must register online as individuals or as a pair using the following link: <http://tiny.cc/kickbutts>

Date: Wednesday, March 20, 2013

Time: 4:30-6:00pm

Location: UA Mall

1st place prize is a \$200 Amazon gift card,
2nd place prize is a \$100 Amazon gift card
3rd place prize is a \$50 Amazon gift card.

Additionally, many \$10 dollar gift cards will be raffled away at the event to students who register early. Gloves and bags will be provided. Please tell all your friends and your clubs and organizations! This is an awesome opportunity to make a difference on campus and earn some FREE prizes while doing so. (This event can also help with your club if you need community service hours or service points.) Don't forget to register online before the event! Contact shac@asuaweb.org if you have any questions.

Dates and Deadlines

March 9-17: **SPRING RECESS**

May 1: Last day of classes

May 1: Last day for complete withdrawal– Contact Dean of Students Office at Nugent Bldg.

StayFitInCollege.org Announces Scholarship Awards



\$700 Scholarship Award

For Immediate Release: StayFitInCollege.org, which promotes fitness in college, has just announced scholarship awards for the 2012/2013 academic year. There is no purchase necessary to apply for the scholarship. The scholarship award aims to help students avoid the dreaded freshman 15.

Any student that attends a university, community college, or even a technical/trade college may apply for the scholarship award.

Also, up to the first 10 applicants of each deadline month (see below) will receive one free product of their choice from Stay Fit In College.

Prospective student applicants should contact their school's scholarship office and request an application or simply visit <http://www.stayfitincollege.org/scholarship-awards.html> to be considered.

The THINK TANK is now enrolling students and working professionals for the March 19th GRE Prep Course. Contact Karen Ward at kmward1@email.arizona.edu or call [\(520\) 621-4061](tel:(520)621-4061) to sign up.

This session will be offered via live-streaming for Sierra Vista residents through UA South (with limited seating).

For more information visit <http://thinktank.arizona.edu/grad-school-test-prep/about>

MCB 181L Update for Fall 2013

Please note that all of the sections for **MCB 181L** are currently closed on the schedule of classes. The sections will have enrollment requirements based on academic standing and certain sections will be opened starting on Friday morning. Please let your students know that if they need to take **MCB 181L** to uncheck the box "Show only classes with available seats" when searching for the course. Students should add all available sections, for the time they would like, to their shopping carts. By adding all of the available sections to their shopping carts, students will save themselves time, instead of scrambling to find an open section during their priority registration week. Students will not be able to enroll in a section if they do not meet the enrollment requirement based on academic standing and honors. If students are interested in taking **MCB 181M**, but are not with the Honors College, please refer them to Asya Roberts at asya@email.arizona.edu. Currently, **MCB 181M** shows as open in the schedule of classes.

FEDERAL BUREAU OF INVESTIGATION

HIRING ANNOUNCEMENT



THE SPECIAL AGENT APPLICATION IS OPEN!!

Apply March 1 - March 15, 2013

Applications received during this period will be considered for the 2014 and 2015 hiring years.

Applying to the Special Agent position is the first step in possibly working in a capacity that will protect our communities from the most dangerous threats facing our nation today.

The Federal Bureau of Investigation (FBI) is currently looking for Special Agents with the following critical skills:

Cyber-IT Network Administrators, Intrusions

Certified Public Accountants (CPAs)

Attorneys (Prosecutor, Defense)

Engineers

Detectives

Military (specifically Special Forces, Explosives, WMD, and Intelligence experts)

Scientists (Lab Experience)

Foreign Language(s) speakers (particularly Spanish, Chinese, Korean, Arabic, Urdu, Pashtu, Punjabi, Russian and Farsi)

Pilots (Helicopter, Fixed-wing)

Diversified (all other backgrounds or skills not specified above)

Read the [Special Agent Information packet](#) before you apply to ensure you meet all of the Special Agent employment requirements. Your resume should reflect your work experience, your work results and work accomplishments. Your work experience should align to the critical skills requested for the Special Agent position.

For further information please visit www.FBIjobs.gov

School of Theatre, Film & Television Summer 2013

Pre-Session (5/13 - 6/1)

- **FTV 100B Section 031: Film and TV History, Mid-20th Century to the Present**
In Person, Mon - Fri, 9:00 AM - 12:50PM in Marshall 212
- **TAR 160D1 Section 031: Popular Entertainment** In Person, Mon - Fri,
9:00AM - 11:50AM in Harvill 210
TAR 160D1 Satisfies Gen Ed Tier One Traditions & Cultures
- **FTV 252 Section 031: Introduction to Film Styles and Genres** Fully Online
FTV 252 Satisfies Gen Ed Tier Two Arts
- **FTV 303 Section 031: Professional Practices** In Person, Mon & Wed,
5:00PM - 7:50PM in Marshall 212



Summer 1(Five Week 1) (6/3—7/3)

- **TAR 100 Section 001: Acting for General College Students** In Person, Mon - Fri,
10:00AM - 11:45AM in Drama 266
TAR 100 Satisfies Gen Ed Tier Two Arts
- **FTV 100A Section 001: Film and TV History, Beginnings to Mid-20th Century**
Fully Online
- **TAR 103 Section 001: Theatre Appreciation** In Person, Mon - Fri,
9:00AM - 10:45AM in Drama 239A
TAR 103 Satisfies Gen Ed Tier Two Arts
- **TAR 145 Section 001: Principles of Dramatic Structure** Fully Online
- **FTV 200 Section 001: Film & TV Aesthetics** Fully Online
- **FTV 210 Section 001: Introduction to Production Practices** In Person, Mon - Thur,
1:00PM - 3:50PM in Marshall 221
- **FTV 335 Section 001: Topics in Film and TV Studies: Gender in Experimental Film**
In Person, Mon - Thur, 9:00AM - 12:30PM in Marshall 212
FTV 335 Satisfies Writing Emphasis Course
- **FTV 478 Section 001: Creative Media Advertising** In Person, Mon & Wed,
5:00PM - 9:30PM in McClelland 126

workshop wednesdays!

Academic Skills Workshops | Spring 2013

5:00-6:00 p.m. | Bear Down Gym

Jan 16th - Time Management: How to avoid procrastination and manage your time wisely

Jan 23rd - Goal Setting: SMART goals and how to achieve them

Jan 30th - Test Prep and Test Taking Strategies

Feb 6th - Note Taking and Strategies for Reading

Feb 13th - Surviving and Thriving in Math

Feb 20th - Memory Strategies: Remembering important material

Feb 27th - Test Anxiety and Learning to Manage Stress

Mar 6th - Test Prep and Test Taking Strategies

Mar 13th - No Workshop (SPRING RECESS)

Mar 20th - Learning How You Learn: Multiple intelligences and your learning style

Mar 27th - Time Management: How to avoid procrastination and manage your time wisely

Apr 3rd - Overcoming Stage Fright: Tips for public speaking and presenting

Apr 10th - Note Taking and Strategies for Reading

Apr 17th - Test Anxiety and Learning to Manage Stress

Apr 24th - Preparing for Final Exams

May 1st - Preparing for Final Exams



thinktank.arizona.edu
Bear Down Gym, Park Student Union, Rec Center
(520) 626-0530



CLUB CORNER



PRESENTED BY THE UNIVERSITY OF ARIZONA HARRY POTTER ALLIANCE

THE WEAPON WE HAVE IS LOVE

HARRY POTTER FOR SOCIAL CHANGE

MARCH 20: OF HATS AND HOUSE ELVES
MARCH 27: OF BOGGARTS AND DEMENTORS
APRIL 3: OF HALLOWS AND HORCRUXES

RSVP AT [THEWEAPON.UAHPA.ORG](http://theweapon.uahpa.org)

The Weapon We Have is Love: Harry Potter for Social Change

Learn what the Harry Potter series teaches us about social change -- from Sorting ceremonies to boggarts to destroying horcruxes -- in this three week workshop series presented by the UA Harry Potter Alliance.

The first session is Wednesday, March 20th at 5:30 PM. Visit <http://theweapon.uahpa.org> to RSVP!

IMPORTANT INFO FOR REGISTRATION

Priority registration for Fall 2013 and Summer 2013 registration will start on March 18th (immediately after spring break).

PRIORITY REGISTRATION FOR FALL 2013 DATES

March 18 - 24, 2013	Athletes, Veterans plus their dependents using GI Bill benefits, junior Honors students, and senior Honors students - You will be able to register beginning at 6am on 3/18/13 through 8pm on 3/24/13.
March 25, 2013	Medicine, pharmacy, and graduate (degree seeking and non-degree seeking) students – You will be able to register beginning at 6am on 3/25/13 and will have continuous access through the first week of classes.
March 25 - 31, 2013	Seniors, post-baccalaureate education certification students, freshman Honors students, and sophomore Honors students - You will be able to register beginning at 6am on 3/25/13 through 8pm on 3/31/13.
April 1 - 7, 2013	Juniors – You will be able to register beginning at 6am on 4/1/13 through 8pm on 4/7/13.
April 8 - 14, 2013	Sophomores - You will be able to register beginning at 6am on 4/8/13 through 8pm on 4/14/13.
April 15 - 21, 2013	Freshman - You will be able to register beginning at 6am on 4/15/13 through 8pm on 4/21/13.
April 22, 2013	Registration open to all degree seeking continuing students for registration, adds, drops, and changes.
April 24, 2013	Registration open to all degree seeking readmits and transfer students for registration, adds, drops, and changes.
August 19, 2013	Registration open to all non-degree seeking undergraduate students.

CALS Academic Advisors

<http://advising.arizona.edu/node/6>

Meet with your Academic Advisors now to assure you will be registering for the right courses. All CALS advisors can be found on the link above. To search for all UA advisors visit:

http://advising.arizona.edu/co_major.php

It is important for you to take advantage of priority registration to come up with a schedule that works well for you. Good luck!

Faculty Women's Club Scholarship

Application Deadline: Friday, March 15, 2013

Application and all supporting materials must be received by deadline date. Incomplete applications will not be considered.

Award Amount: Amount varies for the 2013-2014 academic year

Eligibility for Consideration: *(Please check all that apply)*

I am a female Arizona resident.

I will be a UA graduate or undergraduate sophomore, junior or senior in the 2013-2014 academic year.

I have a minimum cumulative grade point average of 3.50 or greater.

I will be enrolled in the minimum number of units to be considered a full time student, per University requirements.

I've completed a 2013 Free Application for Federal Student Aid (FAFSA).

UA FAFSA School Code (001083) – Priority Deadline March 1st.

If you have checked all the boxes above you are eligible for consideration.

Attachment Checklist:

Official UA transcripts

One (1) letter of recommendation

Copy of completed 2013 FAFSA, including Student Aid Report (SAR)

Submit this form along with the above listed attachments to:

University of Arizona Foundation

Attn: Scholarships

Swede Johnson Building

1111 N. Cherry Ave.

P.O. Box 210109

Tucson, AZ 85721

Production Agriculture Students - Juniors and soon to graduate Seniors are preferred.

Available position:

Progressive farming company has position available for a self-motivated agriculturalist looking for a career home as an assistant farm manager. We currently farm 4,500 acres in Southern Arizona and will be expanding in the near future. Crops include alfalfa hay, cotton, small grains, and grass seed production.

Likely candidates will show a strong background in production agriculture including but not limited to:

- Forage production
- Cotton cultivation
- Crop rotation
- Integrated Pest Management (IPM)
- Plant Science
- Agronomy and Entomology
- Business management
- Data collection
- Strong computer skill (Excel/Word/Outlook)
- Experience with farm use Global Positioning Systems (GPS)
- Working mechanical skills
- Equipment management
- Time management
- Employee management
- Irrigation management
- Be familiar with soil and petiole analysis
- Problem solving skills
- Willingness to learn and keep up to date on industry advancements and marketing
- Good understanding of budget management
- Bilingual (Spanish)
- Strong communication skills
- Ability to adjust to farming situations

This is not a 9 to 5 job. As the plants grow, we go. We appreciate a hands-on management style and encourage internal promotion.

Please respond by March 15th, 2013. Send resume and cover letter to:

Thodges@cals.arizona.edu



IMPORTANT SCHOLARSHIP INFORMATION Attached

PLEASE COPY AND MAKE THIS INFORMATION AVAILABLE TO OTHER DEPARTMENT HEADS OF AGRICULTURE/POULTRY SCIENCE/ FOOD SCIENCE/RELATED FIELDS.

Please copy and distribute.

ATTN: Deans / Department heads –
College of Agriculture, Food Science, Poultry Science and related studies
RE: 2013-2014 SCHOLARSHIP OPPORTUNITIES

The NPFDA (National Poultry & Food Distributors Association) Scholarship Foundation is entering its 34th year of scholarship assistance. Every year, we award four \$1,500.00 scholarships to students in the fields of poultry science, food science, agricultural economics/marketing, nutrition and all other areas of study related to the poultry industry.

Please make copies of the attached application materials and make available to all students who wish to apply. Interested students may apply for the 2013-2014 academic year scholarships by completing the attached application and sending it along with a 1 or 2 page letter explaining their career goals. They will then need to forward this to their College Dean's Office or Department Head. It will be necessary for their Dean or Department Head to forward the application, goals, transcripts, and an endorsement of the student to the NPFDA Scholarship Foundation.

The application, transcript and letter of endorsement must reach the NPFDA office no later than May 31, 2013. Selection and notification will be completed by July 15th.

Please send to:

**The NPFDA Scholarship Foundation, Inc.
2014 Osborne Rd
St. Marys, GA 31558**

Applications received after the May 31, 2013 deadline will not be considered.

Selection criteria for the scholarship will include, but not be limited to the following:

1. Students must be in their **Junior** or **Senior** (college) year when they *receive* the scholarship – therefore may be a sophomore or Junior when applying.
2. Consideration of academic excellence.
3. Applicants must be enrolled as a *full time* student in a U.S. University/College.
4. Past and current involvement in poultry, ag and food related activities.
5. Professional objectives of the student.

Scholarship checks will be forwarded to the Dean/Department Head during the summer and are to be disbursed to the student in equal installments each term after verification of the student's enrollment. Any unused funds are to be returned to The NPFDA Scholarship Foundation, Inc.

We appreciate your cooperation and effort in making known this worthy project to your students and your associates in the other areas of your school. Thank you!

Sincerely,

Kristin McWhorter,
Executive Director
NPFDA Scholarship Foundation, Inc.

NPFDA Scholarship Foundation, Inc.
2014 Osborne Rd, St. Marys, GA 31558
Phone 770-535-9901, Fax 770-535-7385



The NATIONAL POULTRY & FOOD DISTRIBUTORS ASSOCIATION
is pleased to award scholarships to various students of agricultural colleges and universities across the US.
Each student selected will receive a \$1,500.00 - \$2000.00 scholarship from NPFDA.

To qualify, each applicant must:

- ✓ Be a college junior or senior the upcoming (award) year at a U.S. institution
 - ✓ Be enrolled as a full time student
- ✓ Be pursuing a Poultry or related Agricultural, Ag Business degree –
Agricultural Business, Poultry Science, Food science, Animal Science,
Pre Vet, Food Marketing, Ag. Econ., etc.
(Unrelated degrees such as English or Nursing will not be considered).
 - ✓ Provide his or her current official transcript - sealed
- ✓ Provide a letter of recommendation from his or her Dean, Department Head and/or advisor
 - ✓ Complete the enclosed application
- ✓ Provide a one-page letter describing his or her goals and aspirations

Application, goals, letter of recommendation and transcripts should be sent together if at all possible.

All applications and documents must be received by the NPFDA office
no later than May 31, 2013.

NPFDA SCHOLARSHIP FOUNDATION, INC.

2014 Osborne Rd
St. Marys, GA 31558

770-535-9901
F - 770-535-7385

Application Below



All applications and documents must be received by the NPFDA office
no later than May 31, 2013.

NPFDA SCHOLARSHIP FOUNDATION, INC.
2014 Osborne Rd
St. Marvs, GA 31558

SUBMIT WITH ESSAY, OFFICIAL TRANSCRIPT AND LETTER OF RECOMMENDATION

NAME: _____

College ID number _____ DATE OF BIRTH _____ SEX _____

**** JUNIOR OR SENIOR ********(PLEASE CIRCLE ONE)********

MAJOR _____ GRADE POINT AVERAGE _____ ON _____ SCALE

COLLEGE OR UNIVERSITY _____

CURRENT ADDRESS _____

PHONE _____ EMAIL _____

PARENT'S NAME (S) _____

PERMANENT ADDRESS OR
PARENT'S ADDRESS _____

PHONE _____

OCCUPATIONS: FATHER _____ MOTHER _____

PLEASE LIST SCHOLARSHIPS YOU NOW HOLD OR HAVE HELD IN THE PAST:

NAME	YEAR HELD	AMOUNT
_____	_____	_____
_____	_____	_____
_____	_____	_____

HONORS AND AWARDS AT COLLEGE:

POULTRY RELATED ACTIVITIES (PAST AND PRESENT):

***PLEASE ATTACH A ONE -PAGE TYPED NARRATIVE STATING YOUR PROFESSIONAL
GOALS AND OBJECTIVES.***

***PLEASE DOUBLE SPACE. FORWARD YOUR ESSAY, YOUR OFFICIAL TRANSCRIPTS, AND A LETTER OF
RECOMMENDATION FROM YOUR DEPARTMENT HEAD, ADVISOR, or DEAN, TO THE ABOVE ADDRESS NO
LATER THAN 5/31/2013.***

The Schedule of Classes for Summer Session 2013 is live in UAccess! Registration will begin on March 18th. The Summer website is up and available for students to view at.....

<http://summer-winter.arizona.edu/>

There are no details yet as to the cost per unit. As soon as details are known, the website will be updated.

If you have any questions, feel free to contact the Summer/Winter Office at 626-8200.

Graduating Student & Alumni Career Day

Mark your calendar for Friday, **April 26, 2013**. This is a career fair for graduating students and alumni seeking permanent positions in the fields of Education and Nonprofits. Regarding Education, in addition to teachers, this can mean accountants, human resources and computer techs. The primary interviewing season for teachers is spring semester when school districts actively recruit. Educators interested in careers in education will have opportunities to interview with potential employers during this event in the Student Union Memorial Center

For students interested in a career in the nonprofit sector, this is a broad field with opportunities across the board. Oftentimes, working in nonprofits can offer opportunities for students and recent college graduates to stretch career-wise in ways that are not readily available in the more structured environments common to large corporations. The nonprofit sector includes organizations that work to fill gaps left by government and business sectors by directly or indirectly working with communities.

The nonprofit sector is comprised of organizations working towards a better world, as defined by each of these organizations' missions. Within the nonprofit sector, organizations have missions that directly contrast with one another — for example organizations on opposing sides of social or environmental issues. But the beauty of working within the nonprofit sector is that anyone can find a cause they believe in and work (actually get paid!) to represent the goals of that particular organization.

Bring your resume to the Third Floor Ballroom of the UA Student Union Memorial Center on Friday, April 26th, 2013, from 10 a.m. to 1 p.m. and see what opportunities might be waiting for you!

Gradfest'13

AT THE UA BOOKSTORES

MARCH 19-21

Tuesday & Thursday: 9AM-5PM Wednesday: 9AM-7PM **OPEN LATE!**



GRADFEST SPRING 2013 -- Your one-stop shop for every graduation need!

Commencement

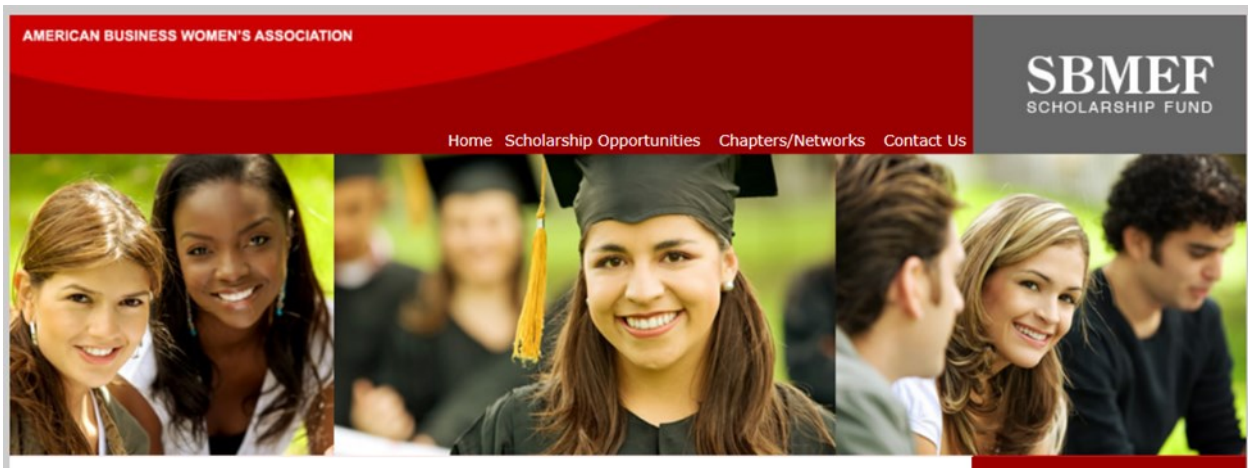
- cap & gown, tassels, stoles, hoods
- grad announcements

Show your Wildcat pride!

- class rings
- 20% off diploma frames
- free portrait sittings
- UA alumni clothing
- UA alumni gear: mugs, license plate frames, window stickers
- UA professional supplies: engraved pens & pencils, UA portfolios & briefcases
- Josten's memory photo books

For more details visit: uabookstore.arizona.edu/graduation

or join our Facebook event: <https://www.facebook.com/events/189449554512147/>



The Valle Verde Charter Chapter of the American Business Women's Association (ABWA) is proud to offer a \$1,500 Outright Grant Scholarship for 2013-2014 school-year. The Outright Grant Program offers junior level (or higher) college students a small scholarship that helps to offset costs associated with their college tuition, books and fees. The applicant requirements are as follows:

- Must be a female U.S. citizen

- Must have completed a minimum 60 credit hours (at the beginning of the 2013-2014 school year)

- Must have achieved a cumulative GPA of 3.0 or better on a 4.0 scale

- Must be seeking a baccalaureate degree or higher

- Must be attending an accredited Arizona four year college or university

The amount awarded for each Outright Grant is \$1,500.00. Outright Grant scholarships are **non-renewable**. Applicants may receive only one Outright Grant each award year. The entire application process for the Outright Grant Scholarship must be completed by **May 1, 2013**.

Contact:

Debbie Sutton

SBMEF Chairperson

520-307-2697

dsutton85629@gmail.com

Yes, never mind Spring Break. As soon as you get back to campus (tanned and relaxed, one would hope) you'll need to get serious. If you hope to achieve gainful employment in the future, whether via an internship or full-time position...make plans NOW to attend UA Spring Career Days 2013, the largest career fair on campus all Spring Semester. Take out your smart phone or your favorite notepad right this minute and schedule this date with destiny. Yes, before you hit the beach for Spring Break, make a date with yourself to attend UA Spring Career Days.

UA Spring Career Days 2013
Tuesday & Wednesday, March 19 & 20, 11am to 4pm
in the Student Union Memorial Center 3rd Floor Ballroom.

Connect with employers at over 180 tables over the course of this two-day event. You'll find a diverse group of recruiters representing everything from Public Service, Government, Healthcare, Agriculture and Corporate organizations looking for future interns and full-time employees. Some of the companies attending this fair have never visited this campus before.

Check online at www.career.arizona.edu to determine what companies are coming and when. There will be some overlap, but each day different companies attend and different opportunities are available. The list of participants is as long as it is varied. Just a small sampling of organizations attending this Spring fair include: Abercrombie & Fitch, Apple, B/E Aerospace, Convergys, COPE Community Services, DFV Wines, Dun & Bradstreet, Honeywell, IBM, Insight Global, KMSB Fox 11, Macy's, Maxim Healthcare, Microsoft, NASA, Pacific Sunwear, PepsiCo, Salt River Project, Trader Joe's and Yelp.

Brand new companies coming to campus for the ***first time ever*** include: Apollo Group, Celtic Commercial Finance, Clayton Homes, Command Transportation, HTG Molecular Diagnostics, Inc., My Own TM, NetSuite, Regal Wine Co., the Smithsonian Institution, The Doe Run Company and Thorlabs.

One more time (with feeling). Don't miss out on this opportunity! We'll be looking for you. All you have to do right now is get this on your calendar. The rest can wait until you return.

UA Spring Career Days
Student Union Memorial Center 3rd Floor ballroom
Tuesday and Wednesday
March 19 & 20
11am – 4pm
Tweet your photos to #LastChanceFair

The University Libraries will be offering this one-credit, online course:

LIBR197R – Summer I and II (8 week course)

The Online Research Lab (LIBR197R)

This exciting and innovative 1-credit, online course is open to all undergraduate students.

Course Description: In today's information-rich world, the ability to use information effectively is essential to success in college and beyond. This course will help students become effective users of information by providing them with the background and skills necessary to locate, critically evaluate, and use information sources for specific purposes. In particular, students will be developing skills that they can use and apply in their college research papers.

Fully online course – take from anywhere!!

If you have any questions about the course or would like additional information, please contact:

Yvonne Mery, Assistant Librarian
meryy@u.library.arizona.edu or [520-626-3850](tel:520-626-3850)

Become a Recycling Ambassador for Greening the Game!

For Fall 2013
\$8.00/hour

**APPLICATION DUE TUESDAY, APRIL 9TH, 2013 at 5pm.
Interviews will be held Monday April 15th to Thursday April 25th.**

Greening the Game is an initiative run through Students for Sustainability, an ASUA program. The goal of this program are to reach out to fans and educate them during tailgating and to clean the stadiums after the game. This is a fun and a hands on job that will teach students about how to be educational leaders and inform them about sustainable initiatives on the UA Campus.

PLEASE FILL OUT APPLICATION ON:

<https://sites.google.com/a/uasfs.com/home/waste-reduction/greening-the-game/greening-the-game-recycling-ambassador-application>

For more information visit uasfs.com

If you have any questions, please send them to Kaitlyn Elkind at kelkind@email.arizona.edu.

VOLUNTEERS NEEDED: “SCIENCE CITY” at 2013 TUCSON FESTIVAL OF BOOKS

Help kids get involved in science!



Volunteers will be trained to help with demonstrations, presentations, and experiments geared for children of all ages. Great opportunity to network while building your resume!

Festival Dates: March 9-10, 2013
Morning, Mid-day and Afternoon shifts available, both days
Sign up today!

Contact Regina Ozaeta at mozaeta@email.arizona.edu
for more information.

Position Description: Transfer Student Assistant

Job Title: Transfer Student Assistant /Transfer Outreach Facilitator

Reports to: Transfer Student Center Director

Salary: \$7.80/hourly

Hours per Week: Flexible, 10 -15 hours/week

This position is part of the Transfer Student Center. The role of the Transfer Student Center is to provide information and assistance to prospective transfer students applying to University of Arizona and to new transfer students in their transition to the UA. An important part of this process is the involvement of Transfer Student Assistants (peers). Transfer Student Assistants will serve as outreach facilitators in the Transfer Center, responding to prospective and new transfer student questions and concerns; reaching out to newly admitted transfer students to engage them in workshops designed to facilitate their transition to UA campus.

Responsibilities:

- Greet and welcome prospective and new transfer students to Transfer Student Center
- Presentations to visiting groups of prospective transfer students & newly admitted Transfers
- Phone and email contact with prospective and newly admitted transfers
- Represent Transfer students on committees or student panels as needed
- Walk-in appointments with new and prospective transfer students.
- Provide administrative and front desk support.
- Assist with center programs and workshops
- Maintain and update Transfer Student Center Resource information bulletin board.
- Become the "expert" on designated college cluster (know academic advisor, college resources, faculty members, programs, etc.)
- Maintain current information on college cluster assigned in binders
- Maintain digital connections with timely information delivery to your designated college cluster transfer students via listserv or web-site.
- Become knowledgeable about campus and student affairs resources available to transfers
- Seek out information and resources of value and interest to transfer student population for listserv or website
- Promote Transfer Student Center programs (NSE, TSA, Tau Sigma, etc.) to students through campus organizations, classroom visits/ presentations and student interaction.
- Serve as positive role model.
- Complete FERPA, Sexual Harassment & IT Security online training.
- Other duties as assigned by the Transfer Student Center Director.

Qualifications:

- Continuing, current, full-time UA transfer student with an interest in helping transfer students.
- Maintain a minimum 2.75 cumulative GPA.
- Knowledge of Microsoft Office suite software
- Requires initiative, excellent interpersonal and communication skills. Highly dependable and punctual.
- Commitment to creating a welcoming and positive academic environment and sensitive to student diversity.

****Must be available to begin work August 2013****

How to Apply:

<http://transfer.arizona.edu/student-job-opportunities> Applications due: March 15, 2013

Katrina M. Crawford Graduate Assistant Transfer Student Center Student Union Memorial Center Suite 402 1303 East University Blvd. Tucson, AZ 85721 Phone: 520-626-9375 Fax: 520-626-4464 <http://transfer.arizona.edu>

STUDENT FAQ

QUESTION: Will the University of Arizona close business offices during Spring Break?

ANSWER: The UA continues with regular business hours during Spring Break. It's a good quiet time for you to meet with your academic advisors to plan for summer and Fall registration, go to the library to get class projects done, visit the recreation center to work out, plus much more!

Have a safe and relaxing Spring Break!

CAREER AND ACADEMIC SERVICES WALK-IN HOURS FOR THE WEEK

Career and Academic Services Advising located in Forbes 211
Hours of Operation 8:00am-5:00pm Monday-Friday

Appointment Number: (520) 621-3616

General academic advising questions can be answered in this office. The two advisors in this office are Kristen Geary and Nancy Rodriguez-Lorta. Students can schedule half hour appointments; stop by for a walk-in; contact via email at kgeary@email.arizona.edu or nancyr@ag.arizona.edu or by phone at (520) 621-3616. For a complete listing of the major advisors visit the OAP website at:

http://cals.arizona.edu/academicprograms/advisors_by_major

Walk-in Hours for the week of Mar. 11 for quick questions - 10 minutes or less):

**Kristen Geary Monday 1:30-3:30pm * Tuesday 9:00-11:30am * Wednesday 1:30-4:00pm *
Thursday 9:00-11:30am * Friday 1:30-4:00pm**

Kyle Sharp - no walk in hours this week

Nancy Rodriguez Lorta –Out of office