

CALS Monday Message

WE THINK OUTSIDE THE BARN!

A Message from Career Services!

No doubt about it. The economy is improving and that's very good news for students conducting an internship or job search in the near future. But the improved economy doesn't mean students can sit back and wait for the offers to roll in (we wish!). Some proactive effort to find and land those coveted slots is required and we are here to help.

If your students are looking for rewarding internships or slated to graduate in the next year and looking for full-time positions, they need to sign up for Campus Interviewing through UA Career Services as soon as possible.

In addition to Campus Interviewing, Career Services has other resources that can help in career exploration and job searches including online job listings exclusively for UA students. Direct them to our website at www.career.arizona.edu or to our office in the Student Union Memorial Center Suite 411.

Dates and Deadlines

March 5: Last day to make schedule change (i.e. withdraw from a class) with instructor's signature only on a Change of Schedule Form. Must be submitted to Forbes Room 211.

March 6: **ALL REGISTRATION CHANGES REQUIRE** not only the instructor's signature indicating permission on a Change of Schedule form, but also the Dean's signature. CALS policy: In order to drop, pick up a Late Change Petition in Forbes 211 along with a Change of Schedule form. Fill them both out and have your instructor do so as well. Bring them back to 211 and the Academic Standards Committee will review the petition. **YOU MUST HAVE AN EXTRAORDINARY REASON** for wanting to drop a class that late in the semester. Not all petitions will be approved.

March 9-17: **SPRING RECESS**

May 1: Last day of classes

May 1: Last day for complete withdrawal– Contact Dean of Students Office at Nugent Bldg.

UA Passports
935 N. Tyndall Avenue
Tucson, AZ 85721-0528

NEWS
FOR IMMEDIATE RELEASE
FEBRUARY 28, 2013

PASSPORT DAY IN THE USA – MARCH 09, 2013

UA Passports is hosting a special passport event in Tucson, Arizona on Saturday, March 09, 2013 from 10:00 am until 3:00 pm to provide passport information to U.S. citizens and to accept passport applications. UA Passports is joining the Department of State in celebrating Passport Day in the USA 2013, a national passport acceptance and outreach event.

U.S. citizens must present a valid passport book when entering or re-entering the United States by air. U.S. citizens entering the United States from Canada, Mexico, the Caribbean, and Bermuda at land borders and sea ports of entry must present a passport book, passport card, or other travel documents approved by the U.S. government.

Information on the cost and how to apply for a U.S. passport is available at <http://global.arizona.edu/passport> or www.travel.state.gov. U.S. citizens may also obtain passport information by phone, in English or Spanish, by calling the National Passport Information Center toll-free at [1-877-487-2778](tel:1-877-487-2778).

EVENT: Passport Day in the USA 2013

DATE: Saturday, March 09, 2013

TIME: 10:00 am – 3:00 pm

WHERE: UA Passport
935 N. Tyndall Avenue
Tucson, AZ 85721

workshop wednesdays!

Academic Skills Workshops | Spring 2013

5:00-6:00 p.m. | Bear Down Gym

Jan 16th - Time Management: How to avoid procrastination and manage your time wisely

Jan 23rd - Goal Setting: SMART goals and how to achieve them

Jan 30th - Test Prep and Test Taking Strategies

Feb 6th - Note Taking and Strategies for Reading

Feb 13th - Surviving and Thriving in Math

Feb 20th - Memory Strategies: Remembering important material

Feb 27th - Test Anxiety and Learning to Manage Stress

Mar 6th - Test Prep and Test Taking Strategies

Mar 13th - No Workshop (SPRING RECESS)

Mar 20th - Learning How You Learn: Multiple intelligences and your learning style

Mar 27th - Time Management: How to avoid procrastination and manage your time wisely

Apr 3rd - Overcoming Stage Fright: Tips for public speaking and presenting

Apr 10th - Note Taking and Strategies for Reading

Apr 17th - Test Anxiety and Learning to Manage Stress

Apr 24th - Preparing for Final Exams

May 1st - Preparing for Final Exams



thinktank.arizona.edu
Bear Down Gym, Park Student Union, Rec Center
(520) 626-0530



IMPORTANT INFO FOR REGISTRATION

Priority registration for Fall 2013 and Summer 2013 registration will start on March 18th (immediately after spring break).

Details about **Fall 2013 Priority Registration** can now be found on the Registrar's website:

<http://registrar.arizona.edu/schedule2134/rsvp/rsvp.htm>

The Schedule of Classes will be available on **March 4, 2013** and students will be able to view their Enrollment Appointments in UAccess on March 4th as well. Students will be receiving an email prior to that date instructing them to log into UAccess Student on or after March 4, 2013 to view the details of their appointment time(s).

Priority registration for Fall 2013 and Summer 2013 registration will start on March 18th (immediately after spring break).

****Please note that students who are transferring units from another college or university must submit their transcripts to the Registrar's Office no later than February 15, 2013 in order to have them evaluated before their Enrollment Appointment is assigned.**

Questions can be directed to REG-reghelp@email.arizona.edu.

PRIORITY REGISTRATION FOR FALL 2013 DATES

March 18 - 24, 2013	Athletes, Veterans plus their dependents using GI Bill benefits, junior Honors students, and senior Honors students - You will be able to register beginning at 6am on 3/18/13 through 8pm on 3/24/13.
March 25, 2013	Medicine, pharmacy, and graduate (degree seeking and non-degree seeking) students – You will be able to register beginning at 6am on 3/25/13 and will have continuous access through the first week of classes.
March 25 - 31, 2013	Seniors, post-baccalaureate education certification students, freshman Honors students, and sophomore Honors students - You will be able to register beginning at 6am on 3/25/13 through 8pm on 3/31/13.
April 1 - 7, 2013	Juniors – You will be able to register beginning at 6am on 4/1/13 through 8pm on 4/7/13.
April 8 - 14, 2013	Sophomores - You will be able to register beginning at 6am on 4/8/13 through 8pm on 4/14/13.
April 15 - 21, 2013	Freshman - You will be able to register beginning at 6am on 4/15/13 through 8pm on 4/21/13.
April 22, 2013	Registration open to all degree seeking continuing students for registration, adds, drops, and changes.
April 24, 2013	Registration open to all degree seeking readmits and transfer students for registration, adds, drops, and changes.
August 19, 2013	Registration open to all non-degree seeking undergraduate students.

CALS Academic Advisors

<http://advising.arizona.edu/node/6>

Meet with your Academic Advisors now to assure you will be registering for the right courses. All CALS advisors can be found on the link above. To search for all UA advisors visit:

http://advising.arizona.edu/co_major.php

It is important for you to take advantage of priority registration to come up with a schedule that works well for you. Good luck!

Faculty Women's Club Scholarship

Application Deadline: Friday, March 15, 2013

Application and all supporting materials must be received by deadline date. Incomplete applications will not be considered.

Award Amount: Amount varies for the 2013-2014 academic year

Eligibility for Consideration: *(Please check all that apply)*

I am a female Arizona resident.

I will be a UA graduate or undergraduate sophomore, junior or senior in the 2013-2014 academic year.

I have a minimum cumulative grade point average of 3.50 or greater.

I will be enrolled in the minimum number of units to be considered a full time student, per University requirements.

I've completed a 2013 Free Application for Federal Student Aid (FAFSA).

UA FAFSA School Code (001083) – Priority Deadline March 1st.

If you have checked all the boxes above you are eligible for consideration.

Attachment Checklist:

Official UA transcripts

One (1) letter of recommendation

Copy of completed 2013 FAFSA, including Student Aid Report (SAR)

Submit this form along with the above listed attachments to:

University of Arizona Foundation

Attn: Scholarships

Swede Johnson Building

1111 N. Cherry Ave.

P.O. Box 210109

Tucson, AZ 85721

Production Agriculture Students - Juniors and soon to graduate Seniors are preferred.

Available position:

Progressive farming company has position available for a self-motivated agriculturalist looking for a career home as an assistant farm manager. We currently farm 4,500 acres in Southern Arizona and will be expanding in the near future. Crops include alfalfa hay, cotton, small grains, and grass seed production.

Likely candidates will show a strong background in production agriculture including but not limited to:

- Forage production
- Cotton cultivation
- Crop rotation
- Integrated Pest Management (IPM)
- Plant Science
- Agronomy and Entomology
- Business management
- Data collection
- Strong computer skill (Excel/Word/Outlook)
- Experience with farm use Global Positioning Systems (GPS)
- Working mechanical skills
- Equipment management
- Time management
- Employee management
- Irrigation management
- Be familiar with soil and petiole analysis
- Problem solving skills
- Willingness to learn and keep up to date on industry advancements and marketing
- Good understanding of budget management
- Bilingual (Spanish)
- Strong communication skills
- Ability to adjust to farming situations

This is not a 9 to 5 job. As the plants grow, we go. We appreciate a hands-on management style and encourage internal promotion.

Please respond by March 15th, 2013. Send resume and cover letter to:

Thodges@cals.arizona.edu



IMPORTANT SCHOLARSHIP INFORMATION Attached

PLEASE COPY AND MAKE THIS INFORMATION AVAILABLE TO OTHER DEPARTMENT HEADS OF AGRICULTURE/POULTRY SCIENCE/ FOOD SCIENCE/RELATED FIELDS.

Please copy and distribute.

ATTN: Deans / Department heads –
College of Agriculture, Food Science, Poultry Science and related studies
RE: 2013-2014 SCHOLARSHIP OPPORTUNITIES

The NPFDA (National Poultry & Food Distributors Association) Scholarship Foundation is entering its 34th year of scholarship assistance. Every year, we award four \$1,500.00 scholarships to students in the fields of poultry science, food science, agricultural economics/marketing, nutrition and all other areas of study related to the poultry industry.

Please make copies of the attached application materials and make available to all students who wish to apply. Interested students may apply for the 2013-2014 academic year scholarships by completing the attached application and sending it along with a 1 or 2 page letter explaining their career goals. They will then need to forward this to their College Dean's Office or Department Head. It will be necessary for their Dean or Department Head to forward the application, goals, transcripts, and an endorsement of the student to the NPFDA Scholarship Foundation.

The application, transcript and letter of endorsement must reach the NPFDA office no later than May 31, 2013. Selection and notification will be completed by July 15th.

Please send to:

**The NPFDA Scholarship Foundation, Inc.
2014 Osborne Rd
St. Marys, GA 31558**

Applications received after the May 31, 2013 deadline will not be considered.

Selection criteria for the scholarship will include, but not be limited to the following:

1. Students must be in their **Junior** or **Senior** (college) year when they *receive* the scholarship – therefore may be a sophomore or Junior when applying.
2. Consideration of academic excellence.
3. Applicants must be enrolled as a *full time* student in a U.S. University/College.
4. Past and current involvement in poultry, ag and food related activities.
5. Professional objectives of the student.

Scholarship checks will be forwarded to the Dean/Department Head during the summer and are to be disbursed to the student in equal installments each term after verification of the student's enrollment. Any unused funds are to be returned to The NPFDA Scholarship Foundation, Inc.

We appreciate your cooperation and effort in making known this worthy project to your students and your associates in the other areas of your school. Thank you!

Sincerely,

Kristin McWhorter,
Executive Director
NPFDA Scholarship Foundation, Inc.

NPFDA Scholarship Foundation, Inc.
2014 Osborne Rd, St. Marys, GA 31558
Phone 770-535-9901, Fax 770-535-7385



The NATIONAL POULTRY & FOOD DISTRIBUTORS ASSOCIATION
is pleased to award scholarships to various students of agricultural colleges and universities across the US.
Each student selected will receive a \$1,500.00 - \$2000.00 scholarship from NPFDA.

To qualify, each applicant must:

- ✓ Be a college junior or senior the upcoming (award) year at a U.S. institution
 - ✓ Be enrolled as a full time student
- ✓ Be pursuing a Poultry or related Agricultural, Ag Business degree –
Agricultural Business, Poultry Science, Food science, Animal Science,
Pre Vet, Food Marketing, Ag. Econ., etc.
(Unrelated degrees such as English or Nursing will not be considered).
 - ✓ Provide his or her current official transcript - sealed
- ✓ Provide a letter of recommendation from his or her Dean, Department Head and/or advisor
 - ✓ Complete the enclosed application
- ✓ Provide a one-page letter describing his or her goals and aspirations

Application, goals, letter of recommendation and transcripts should be sent together if at all possible.

All applications and documents must be received by the NPFDA office
no later than May 31, 2013.

NPFDA SCHOLARSHIP FOUNDATION, INC.

2014 Osborne Rd
St. Marys, GA 31558

770-535-9901
F - 770-535-7385

Application Below



All applications and documents must be received by the NPFDA office
no later than May 31, 2013.

NPFDA SCHOLARSHIP FOUNDATION, INC.
2014 Osborne Rd
St. Marvs, GA 31558

SUBMIT WITH ESSAY, OFFICIAL TRANSCRIPT AND LETTER OF RECOMMENDATION

NAME: _____

College ID number _____ DATE OF BIRTH _____ SEX _____

**** JUNIOR OR SENIOR *****(PLEASE CIRCLE ONE)*****

MAJOR _____ GRADE POINT AVERAGE _____ ON _____ SCALE

COLLEGE OR UNIVERSITY _____

CURRENT ADDRESS _____

PHONE _____ EMAIL _____

PARENT'S NAME (S) _____

PERMANENT ADDRESS OR
PARENT'S ADDRESS _____

PHONE _____

OCCUPATIONS: FATHER _____ MOTHER _____

PLEASE LIST SCHOLARSHIPS YOU NOW HOLD OR HAVE HELD IN THE PAST:

NAME	YEAR HELD	AMOUNT
_____	_____	_____
_____	_____	_____
_____	_____	_____

HONORS AND AWARDS AT COLLEGE:

POULTRY RELATED ACTIVITIES (PAST AND PRESENT):

***PLEASE ATTACH A ONE -PAGE TYPED NARRATIVE STATING YOUR PROFESSIONAL
GOALS AND OBJECTIVES.***

***PLEASE DOUBLE SPACE. FORWARD YOUR ESSAY, YOUR OFFICIAL TRANSCRIPTS, AND A LETTER OF
RECOMMENDATION FROM YOUR DEPARTMENT HEAD, ADVISOR, or DEAN, TO THE ABOVE ADDRESS NO
LATER THAN 5/31/2013.***

The Schedule of Classes for Summer Session 2013 is live in UAcess! Registration will begin on March 18th. The Summer website is up and available for students to view at.....

<http://summer-winter.arizona.edu/>

There are no details yet as to the cost per unit. As soon as details are known, the website will be updated.

If you have any questions, feel free to contact the Summer/Winter Office at 626-8200.

Graduating Student & Alumni Career Day

Mark your calendar for Friday, **April 26, 2013**. This is a career fair for graduating students and alumni seeking permanent positions in the fields of Education and Nonprofits. Regarding Education, in addition to teachers, this can mean accountants, human resources and computer techs. The primary interviewing season for teachers is spring semester when school districts actively recruit. Educators interested in careers in education will have opportunities to interview with potential employers during this event in the Student Union Memorial Center

For students interested in a career in the nonprofit sector, this is a broad field with opportunities across the board. Oftentimes, working in nonprofits can offer opportunities for students and recent college graduates to stretch career-wise in ways that are not readily available in the more structured environments common to large corporations. The nonprofit sector includes organizations that work to fill gaps left by government and business sectors by directly or indirectly working with communities.

The nonprofit sector is comprised of organizations working towards a better world, as defined by each of these organizations' missions. Within the nonprofit sector, organizations have missions that directly contrast with one another — for example organizations on opposing sides of social or environmental issues. But the beauty of working within the nonprofit sector is that anyone can find a cause they believe in and work (actually get paid!) to represent the goals of that particular organization.

Bring your resume to the Third Floor Ballroom of the UA Student Union Memorial Center on Friday, April 26th, 2013, from 10 a.m. to 1 p.m. and see what opportunities might be waiting for you!

Gradfest'13

AT THE UA BOOKSTORES

MARCH 19-21

Tuesday & Thursday: 9AM-5PM Wednesday: 9AM-7PM **OPEN LATE!**



GRADFEST SPRING 2013 -- Your one-stop shop for every graduation need!

Commencement

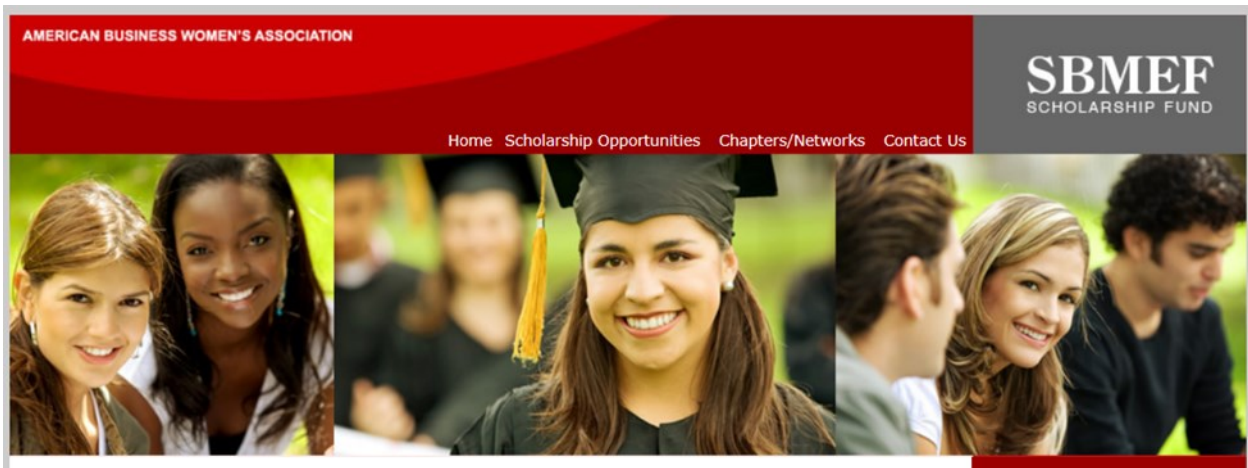
- cap & gown, tassels, stoles, hoods
- grad announcements

Show your Wildcat pride!

- class rings
- 20% off diploma frames
- free portrait sittings
- UA alumni clothing
- UA alumni gear: mugs, license plate frames, window stickers
- UA professional supplies: engraved pens & pencils, UA portfolios & briefcases
- Josten's memory photo books

For more details visit: uabookstore.arizona.edu/graduation

or join our Facebook event: <https://www.facebook.com/events/189449554512147/>



The Valle Verde Charter Chapter of the American Business Women's Association (ABWA) is proud to offer a \$1,500 Outright Grant Scholarship for 2013-2014 school-year. The Outright Grant Program offers junior level (or higher) college students a small scholarship that helps to offset costs associated with their college tuition, books and fees. The applicant requirements are as follows:

- Must be a female U.S. citizen

- Must have completed a minimum 60 credit hours (at the beginning of the 2013-2014 school year)

- Must have achieved a cumulative GPA of 3.0 or better on a 4.0 scale

- Must be seeking a baccalaureate degree or higher

- Must be attending an accredited Arizona four year college or university

The amount awarded for each Outright Grant is \$1,500.00. Outright Grant scholarships are **non-renewable**. Applicants may receive only one Outright Grant each award year. The entire application process for the Outright Grant Scholarship must be completed by **May 1, 2013**.

Contact:

Debbie Sutton

SBMEF Chairperson

520-307-2697

dsutton85629@gmail.com

Yes, never mind Spring Break. As soon as you get back to campus (tanned and relaxed, one would hope) you'll need to get serious. If you hope to achieve gainful employment in the future, whether via an internship or full-time position...make plans NOW to attend UA Spring Career Days 2013, the largest career fair on campus all Spring Semester. Take out your smart phone or your favorite notepad right this minute and schedule this date with destiny. Yes, before you hit the beach for Spring Break, make a date with yourself to attend UA Spring Career Days.

UA Spring Career Days 2013
Tuesday & Wednesday, March 19 & 20, 11am to 4pm
in the Student Union Memorial Center 3rd Floor Ballroom.

Connect with employers at over 180 tables over the course of this two-day event. You'll find a diverse group of recruiters representing everything from Public Service, Government, Healthcare, Agriculture and Corporate organizations looking for future interns and full-time employees. Some of the companies attending this fair have never visited this campus before.

Check online at www.career.arizona.edu to determine what companies are coming and when. There will be some overlap, but each day different companies attend and different opportunities are available. The list of participants is as long as it is varied. Just a small sampling of organizations attending this Spring fair include: Abercrombie & Fitch, Apple, B/E Aerospace, Convergys, COPE Community Services, DFV Wines, Dun & Bradstreet, Honeywell, IBM, Insight Global, KMSB Fox 11, Macy's, Maxim Healthcare, Microsoft, NASA, Pacific Sunwear, PepsiCo, Salt River Project, Trader Joe's and Yelp.

Brand new companies coming to campus for the ***first time ever*** include: Apollo Group, Celtic Commercial Finance, Clayton Homes, Command Transportation, HTG Molecular Diagnostics, Inc., My Own TM, NetSuite, Regal Wine Co., the Smithsonian Institution, The Doe Run Company and Thorlabs.

One more time (with feeling). Don't miss out on this opportunity! We'll be looking for you. All you have to do right now is get this on your calendar. The rest can wait until you return.

UA Spring Career Days
Student Union Memorial Center 3rd Floor ballroom
Tuesday and Wednesday
March 19 & 20
11am – 4pm
Tweet your photos to #LastChanceFair



HEALTH PROFESSIONS WEEK march 4-8, 2013



MONDAY march 4

Pizza with a Professional: Exploring Careers in the Health Professions

12:00 pm – 1:30 pm
Student Union Memorial Center,
Tucson Room

Panel: Medicine, Dentistry, Pharmacy,
Veterinary, and Public Health
Enjoy free pizza while you learn about
health professions.

RSVP: clas.arizona.edu/pizza/rsvp

2013 Health Professions “Kick Off” Lecture
High Touch High Tech Striking a Balance in the Health Professions
5:30 pm – 6:00 pm Reception & Registration
6:00 pm – 7:00 pm Keynote Address
The University of Arizona Medical Center (UAMC), Duval Auditorium
1501 N. Campbell Avenue
Open to the Public

Keynote Address:

Dr. Allan Hamilton, Executive Director
Arizona Simulation Technology Center (ASTEC)

www.allanhamilton.com

www.uanews.org/videos/horses-help-teach-bedside-manner-med-students

For parking information visit: clas.arizona.edu/prehealth/parking



TUESDAY march 5

Case Western Reserve University School of Medicine Webinar

6:00 pm – 7:00 pm

Dr. Mehta, Dean of Admissions and Mr. Christian Essman, Director of Admissions
Meet the Dean and Director of Admissions ONLINE

Learn about the School of Medicine and Tips For A Successful Application

You can participate from wherever you have a strong internet connection!

Instructions for accessing: clas.arizona.edu/prehealth/webinar



WEDNESDAY march 6

2013 Health Professions Expo
Browse Session
10:30 am – 2:30 pm
Marriott University
880 E. Second Street
Tucson, AZ 857819

Including, not limited to, the
following professions: Medicine,
Dentistry, Pharmacy, Optometry,
Physical Therapy

For a complete list of attendees visit:
clas.arizona.edu/prehealth/healthexpo

(AACOM) D.O. Presentation:

Thinking About Medical School? Explore the DO Difference!

3:00 pm – 5:00 pm
Student Union Memorial Center,
Kiva Auditorium
Open to the Public

Gina M. Moses, M.Ed., Associate
Director of Application Services
American Association of Colleges of
Osteopathic Medicine (AACOM)
This dynamic presentation explores
the difference between becoming a
Medical Doctor (MD) and a Doctor
of Osteopathy (DO).

Admissions Panel

Reception: 5:30 pm – 6:00 pm
Panel: 6:00 pm – 7:00 pm
Student Union Memorial
Center, Catalina Room

Learn what will make your
application stand out. Students
are encouraged to ask medical
school representatives
questions about the admissions
process.



FRIDAY march 8

Pre-Health Professions Advising Center Open House

8:00 am – 12:00 pm
Bear Down Gym

Questions after Pre-Health Week? Stop by Bear Down Gym
to ask a Pre-Health Advisor about your health career options.

Pre-Health Professions Advising Center
Bear Down Gym | 1428 E. University Blvd. | Tucson, AZ 85721
520-621-7763 | clas.arizona.edu/prehealth | clas-aac@email.arizona.edu



VOLUNTEERS NEEDED: “SCIENCE CITY” at 2013 TUCSON FESTIVAL OF BOOKS

Help kids get involved in science!



Volunteers will be trained to help with demonstrations, presentations, and experiments geared for children of all ages. Great opportunity to network while building your resume!

Festival Dates: March 9-10, 2013
Morning, Mid-day and Afternoon shifts available, both days
Sign up today!

Contact Regina Ozaeta at mozaeta@email.arizona.edu
for more information.



BIOS[™]
Institute
Inspiring Excellence.

Position Description: Transfer Student Assistant

Job Title: Transfer Student Assistant /Transfer Outreach Facilitator

Reports to: Transfer Student Center Director

Salary: \$7.80/hourly

Hours per Week: Flexible, 10 -15 hours/week

This position is part of the Transfer Student Center. The role of the Transfer Student Center is to provide information and assistance to prospective transfer students applying to University of Arizona and to new transfer students in their transition to the UA. An important part of this process is the involvement of Transfer Student Assistants (peers). Transfer Student Assistants will serve as outreach facilitators in the Transfer Center, responding to prospective and new transfer student questions and concerns; reaching out to newly admitted transfer students to engage them in workshops designed to facilitate their transition to UA campus.

Responsibilities:

- Greet and welcome prospective and new transfer students to Transfer Student Center
- Presentations to visiting groups of prospective transfer students & newly admitted Transfers
- Phone and email contact with prospective and newly admitted transfers
- Represent Transfer students on committees or student panels as needed
- Walk-in appointments with new and prospective transfer students.
- Provide administrative and front desk support.
- Assist with center programs and workshops
- Maintain and update Transfer Student Center Resource information bulletin board.
- Become the "expert" on designated college cluster (know academic advisor, college resources, faculty members, programs, etc.)
- Maintain current information on college cluster assigned in binders
- Maintain digital connections with timely information delivery to your designated college cluster transfer students via listserv or web-site.
- Become knowledgeable about campus and student affairs resources available to transfers
- Seek out information and resources of value and interest to transfer student population for listserv or website
- Promote Transfer Student Center programs (NSE, TSA, Tau Sigma, etc.) to students through campus organizations, classroom visits/ presentations and student interaction.
- Serve as positive role model.
- Complete FERPA, Sexual Harassment & IT Security online training.
- Other duties as assigned by the Transfer Student Center Director.

Qualifications:

- Continuing, current, full-time UA transfer student with an interest in helping transfer students.
- Maintain a minimum 2.75 cumulative GPA.
- Knowledge of Microsoft Office suite software
- Requires initiative, excellent interpersonal and communication skills. Highly dependable and punctual.
- Commitment to creating a welcoming and positive academic environment and sensitive to student diversity.

****Must be available to begin work August 2013****

How to Apply:

<http://transfer.arizona.edu/student-job-opportunities> Applications due: March 15, 2013

Katrina M. Crawford Graduate Assistant Transfer Student Center Student Union Memorial Center Suite 402 1303 East University Blvd. Tucson, AZ 85721 Phone: 520-626-9375 Fax: 520-626-4464 <http://transfer.arizona.edu>

STUDENT FAQ

QUESTION: Can I still make schedule changes for a Spring 2013 class, such as withdrawing from a class?

ANSWER: For Spring 2013 students can make a schedule change (such as dropping a class) with instructor's permission only up until **March 5**. Instructor would have to sign a Change of Schedule form then submitted to the Administration Building Room 210 **no later than 4:45pm**. The Change of Schedule form can be picked up right outside Forbes Room 211 or can be printed on-line at:

<http://www.registrar.arizona.edu/sites/default/files/Change%20of%20Schedule%20Nov%202011.pdf>

Starting March 6 students can submit a Late Change Petition for Dean's approval to make a schedule change. This request must be based on an extenuating circumstance. Additional information can be obtained in Forbes Room 211 or by calling 520-621-3616 for students in the College of Agriculture and Life Sciences.

Be proactive and meet with instructor's regularly so you can stay on top of your classes!

CAREER AND ACADEMIC SERVICES WALK-IN HOURS FOR THE WEEK

Career and Academic Services Advising located in Forbes 211
Hours of Operation 8:00am-5:00pm Monday-Friday

Appointment Number: (520) 621-3616

General academic advising questions can be answered in this office. The two advisors in this office are Kristen Geary and Nancy Rodriguez-Lorta. Students can schedule half hour appointments; stop by for a walk-in; contact via email at kgeary@email.arizona.edu or nancyr@ag.arizona.edu or by phone at (520) 621-3616. For a complete listing of the major advisors visit the OAP website at:

http://cals.arizona.edu/academicprograms/advisors_by_major

Walk-in Hours for the week of Mar. 4 for quick questions - 10 minutes or less):

**Kristen Geary Monday 1:30-3:30pm * Tuesday 9:00-11:30am * Wednesday 1:30-4:00pm *
Thursday 9:00-11:30am * Friday 1:30-4:00pm**

Kyle Sharp Tuesday 1:30-4:00pm

Nancy Rodriguez Lorta –Out of office