

Opt-In with Career Services

No matter how you get there (and there are a few different ways) the Opt-In page will look like this.

The screenshot shows the top navigation bar with the University of Arizona logo and 'Career Services' title. Below the navigation bar is a search bar and a list of menu items: Student, Employer, Alum, Parent, Faculty, Resources, Reports, Events, About, JobLink, Post Job. The 'Student' menu is expanded, showing options like My Profile, Opt-In with Career Services, Career Fairs & Events, Career Options, Graduate & Professional School, Resumes, Jobs and Interviewing, Internships, Information Stop, Networking, Student Populations, and Peace Corps. The main content area is titled 'Opt-In with Career Services' and includes a welcome message, a red 'Opt-In Now!' button, and a list of bullet points explaining the benefits of opting in. On the right side, there is a sidebar with 'Opt-In Today!' and 'Need Help?' sections.

Click on any of the “Opt-In” links on the page and follow the instructions

The screenshot shows the 'JobLink' page on the Career Services website. The navigation bar is the same as in the previous screenshot. The 'JobLink' menu item is selected. The main content area is titled 'JobLink' and includes a sub-header 'Students and Alumni'. Below this is a paragraph explaining that Wildcat JobLink is a job listing and campus interviewing system, and that users must be logged in to access it. There is a 'Student/Alumni Login' link. A sidebar on the right features a large '@' symbol and the text 'part of your Career Services User Fee'. At the bottom, there is a 'Related' section with links to 'Wildcat JobLink FAQs' and 'Wildcat JobLink Basics Seminar'.

If you have not already logged in you will need to do that.

Enter your NetID and Password

NetID:

Password:

The screenshot shows the login page on the Career Services website. The navigation bar is the same as in the previous screenshots. The main content area is titled 'Welcome To Career Services!' and includes a paragraph explaining that users must log in using their NetID and Password. There is a 'Create Your NetID' link. Below this is the 'Alumni' link.

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Career Services User Opt-In

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- [Step 1: JobLink Settings](#)
- [Step 2: Graduation Date](#)
- [Step 3: Payment](#)
- [Step 4: User Agreement Addenda](#)
- [Activation Complete](#)

Welcome!

This wizard will walk you through the steps for opting into Career Services online resources.

Activation Process

There are just a few, quick steps to take in order to activate:

- We'll check to see if you have your settings configured in Wildcat JobLink:
 - Uploaded a resume to Wildcat JobLink
 - Selected a major in your Wildcat JobLink profile
 - Chosen the appropriate Work Authorization in Wildcat JobLink
- Set your graduation date
- Electronically sign the Career Services User Agreement

Please click the **Next** button to continue.

Next

THE UNIVERSITY OF ARIZONA Career Services

Student Employer Alum Parent Faculty Events About JobLink Post Job Karen's Account Logout

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Wildcat Joblink Settings

- ✓ **Resume Uploaded**
You're ready to start applying for positions.
- ✓ **Major Selected**
Your major has already been updated in Wildcat JobLink.
- ✓ **Work Authorization Selected**
You have previously updated your work authorization in Wildcat JobLink.

Click the **Next** button to continue.

These options may not all be checked. It will depend on the student's status. It will **not** keep them from opting in.

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Choose Your Graduation Date

Please select your graduation date and month from the options below and then click **Save**.

Student
Graduation Date Month Year

Save

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Choose Your Graduation Date

Please select your graduation date and month from the options below and then click **Save**.

Student
Graduation Date

Bartos, Karen
May 2012

[Make Changes](#)

Your changes have been saved! Click on Next to continue.

[Previous](#) [Next](#)

Staff should use last year (2012) as a graduate date and current students can use their current graduation date.

Make sure to hit save. This will bring up the "next" button

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How Would You Like To Pay?

There is an annual fee for activating with Career Services:

- \$5 for current UA students (will renew automatically each year until graduation) -- **please note, due to technical difficulties, we will be unable to post transactions to Bursar accounts until later this semester.**
- \$20 for Alumni

Please select how you wish to pay for this fee.

- Redeem Gift Certificate
- Bill My Credit Card


Gift Certificate Code

Enter the gift certificate code in the boxes below.

- - - -

[Previous](#) [Next](#)

Enter the Gift Certificate number in the boxes.



Student	Employer	Alum	Parent	Faculty	Events	About	JobLink	Post Job	Karen's Account	Logout
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Career Services User Opt-In
Congratulations!
You have now been activated with Career Services. Please check your email for important information on the next steps in the process.