

Connected:

An Academic Advising Communiqué

Beyond Boundaries: A Student Development Symposium

December 13, 2011

Over 170 UA and PCC student service colleagues attended the day long event which featured 21 individual presentations and over 40 participants at the Information Fair. Responses for this first-time were very positive. We are in the process of collecting slides and handouts from the presenters to place on the ARC website.



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Happy Holidays to everyone!!



Meet the New UPAC Co-Chairs ...

Sara Yerger **Center for Exploratory Students** **College of Letters, Arts, and Science**

Hello UPAC community! My name is Sara Yerger, and I am a new academic advisor (within the past year) in the Center for Exploratory Students. I received my B.S. in Earth Science from Penn State University, taught seventh grade science at Safford Magnet Middle School here in downtown Tucson for a few years, and then decided I missed being a student. I returned to college, this time as a graduate student at the UA, earning an M.A. in Educational Psychology. While in graduate school, I realized I would love to serve the college community in an advising capacity. I immediately started doing some research and started attending UPAC meetings. I loved every minute of it.

I am very excited and honored to serve as a UPAC Co-Chair in support of the advising community. I would like to bring a fresh, balanced perspective to the UPAC leadership with the goal of promoting better advisor communication and connections across campus. So many advisors are doing such great things at the UA and across the country; these best practices need to be shared and a stronger sense of collegiality should be promoted. There are many student and academic affairs groups across this campus that we can learn from in order to better serve our students; as a Co-Chair, I will work towards fostering these valuable relationships. Thank you again for this wonderful opportunity!



Candace Landwerlen **Department of Communication** **College of Social and Behavioral Sciences**

I come from rural Arizona and I am the first in my family to attend college. I received my B.S. in Psychology from The University of Arizona in December 2009. As an undergraduate I worked with the Psychology Advising department as a Peer Mentor for three semesters and this summer I volunteered to help with New Student Orientation. My interest in Academic Advising comes from my personal experiences with advisors at the University and a passion for student success. As an alumna and new advisor to the University of Arizona I am excited to have the opportunity to join the UPAC leadership team. I attended my first UPAC meeting in May 2011 before becoming an advisor. I remember thinking how great it was that advisors and student services professionals from across campus exchanged information and collaborated on issues pertinent to working with students. Now, as an advisor looking forward to the challenge of UPAC co-chair, I hope to further encourage this collaboration and incorporate my skills into the UPAC leadership. I look forward to not only working with you all but learning from you as well.



Tasks Forces Established

Task Force on Probation, Retention, and Disqualification Processes

The Offices of Student and Academic Affairs are once again working together to make our campus one of the best. Vice-Provost Gail Burd and Vice-President Melissa Vito have charged a diverse group of university faculty and staff to serve on a task force to review probation, retention and disqualification policies of the university. Co-chaired by Jeff Orgera and Elaine Marchello, this task force will be reviewing historical data regarding these key areas and reporting back with not only recommendations, but action plans. The goal is to make the probation process seamless not only within departments and colleges, but also between units on campus, such as financial aid. The three subcommittees to be formed include: Probation Policies and Practices, Retention Goals and Efforts, and Technology and Tools. Anyone who would like to participate on one of the subcommittees should send their information to Jeff (jorgera@email.arizona.edu) or Elaine (evm@email.arizona.edu).

Charge:

- Discuss retention goals of the institutional and various colleges
- What data can or should be collected to meet or exceed the retention goals?
- What do we need to know about our students to help them succeed?
- Advisor Notes: how can we get all colleges and all professional and faculty advisors to use Advisor Notes? For colleges using other note systems, what can be done to get the information into Advisor Notes?
- Examine University and College Probation policies and practices (B deficit); do they assist with retention?
- University and College DQ policies and practices (B deficit, GPA, contract practices, etc); do they assist with retention?
- DQ and Probation Letters sent to students (who sends, what do the letters say? how are letters from different offices coordinated?)
- Contracts – what are the college policy and practices on contracts; what do they say; do they assist with retention?
- How quickly can we develop an electronic online contract that would be available to college, financial aid, registrar, etc?
- What should the university change or begin doing to improve retention?

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Spring 2012 UPAC Meetings

All Spring Semester UPAC meetings are from 8:15 to 9:45 am in SUMC, Room 411 (Career Services Workshop Room)

- January 18
- February 8
- March 14
- April 11
- May 9



Task Forces Established ... *continued from page 3*

Transfer Task Force on Procedures and Practices

Gail Burd, Melissa Vito, and Mike Proctor are executive overseers of the task force and have appointed Shelley McGrath as Chair. The Task Force consists of 31 members who are charged with the following:

- Discuss the college and institutional goals and visions for transfer students
- What data can or should be collected to meet or exceed the goals for transfer students?
- What do we need to know to evaluate the improvements needed to increase the number, preparation, and/or quality of transfer students?
- Examine all current policies, practices, and procedures for recruiting, admitting, orienting, advising, and graduating transfer students
- Review the STU 210 course and all business processes used to get these students matriculated and into UA classes
- Identify courses needed by many transfer students that are hard to get
- Review potential and processes for reverse transfer from UA to Pima CC to complete AGEC or AA degree
- Evaluate quality of websites for recruiting, admitting, orienting transfer

The goals have been identified as follows:

- To reduce/remove procedural/bureaucratic barriers to access, admissions, matriculation, and graduation for transfer students.
- To improve the transfer process for in-, out-of-state, and international students from application through admission and enrollment.
- To improve partnerships with in-state community colleges by reconciling AGEC issues with mutually beneficial practices that serve students and University and community colleges in Arizona.
- To provide transfer students with a seamless process toward transfer to the University of Arizona.
- To ensure that information is made available to transfer students in a timely manner via meaningful, accessible, and user-friendly mechanisms.
- To customize transfer processes to meet transfer and college/departmental needs where applicable.

The first meeting was held in November where sub-committees were formed:

Subcommittee Name	Subcommittee Focus	Chair
Incoming Logistics	Course Availability, Orientation, Transfer Strategy Courses, Yield	Roxie Catts
Post-Enrollment	Articulation, Pathways, Curriculum, Reverse Transfer	Bill Fee
Post-Admission	Advising, Post-enrollment, Retention, Graduation	Jeanais Brodie
Pre-Enrollment	Outreach, Recruitment, Admissions, Yield	Vincent del Casino

If you have a strong interest in participating, please contact Shelley McGrath at 520-270-2000 or email her at smcgrath@email.arizona.edu. The sub-committees will meet twice monthly and the larger task force will meet twice during the Spring semester.



UAccess Student: Did You Know?

By: Sarah Wieland

- Next Steps Admin View

You can view some key items from a student's progress on their next steps. You might find this particularly useful when working with transfer students to see if they have completed their Online Academic Tour. *Note: The online academic tour must be complete before a transfer student is matriculated*

Main Menu>Student Admissions> Applicant Summaries>UA Next Steps Admin

Navigation: Favorites | Main Menu > Student Admissions > Applicant Summaries > UA Next Steps Admin

Admissions | Student Records | Financial Aid

UA Next Steps Administrative Page

ID: [] App Nbr: [] Admit Type: [] Transfer []

Enrollment Deposit & Orientation

ED Status	Updated	by
OR Session		Attend Status
Online Acad Tour Complete?	Yes	

Admit Information

Admit Term	Spring 2012	Acad Level	Sophomore	Admissions Summary
Acad Prog	UBUSN Eller College of Management	Appl Ctr	Undergraduate Admissions	

Student Groups

ORTR	Orientation Transfer Students	10/10/2011
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Recruitment Categories

Group: Special	Category: 1GEN	First Generation Coll Student
Group: Special	Category: INST	Instant Admit Applicant
Group: Special	Category: OATC	Online Academic Tour Complete

Transferred Credits: 31.00
Merit Aid

- Class Schedule

In Student Center and Student Services Center, the landing page that displays the student's class schedule looks different when we are between terms. Since classes have ended for the Fall 2011 term and not yet started for the Winter or Spring terms, students will be seeing a message that states they are not enrolled in classes. This view shows them their class schedule for the current week and since no classes are scheduled this week, no classes will appear to them at this time. Remember, when they start the Spring 2012 term, only their schedule from the first day of classes (Wednesday) will appear in the first week of classes.

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UAccess Student: Did You Know ... *continued from page 5*

Navigation: Favorites | Main Menu > Campus Community > Student Services Center

ID: [REDACTED]

student center | general info | admissions | transfer credit | academics | finances | financial aid

Student Center

Academics

[My Class Schedule](#)
[Shopping Cart](#)
[My Planner](#)

other academic... [dropdown]

You are not enrolled in classes.

SEARCH FOR CLASSES

Notices & Holds

Pending Financial Aid [details](#)

- Academic Renewal

The Course History on the pdf version of the Advisement Report displays enrollments that have been approved for Academic Renewal. If you would like to see if any of a student's coursework has been accepted for academic renewal or if you are unsure as to why an enrollment is not fulfilling a specific area on the advisement report, check out the course history where you can see more about an enrollment such as if it was a repeat or if the grading basis is one that might be excluded from counting towards fulfilling specific requirements (i.e. Academic Renewal, Correspondence, Elective Pass/Fail).

Fall 2004	CHEM	241A	Lecture Organic Chem	C	3.00	EN
	Grading Basis: ARN – Academic Renewal					
Fall 2004	ECE	175	Cmptr Prog Engr Appl	E	3.00	EN
	Grading Basis: ARN – Academic Renewal					
Fall 2004	ECE	274	Digital Logic	E	3.00	EN
	Grading Basis: ARN – Academic Renewal					

